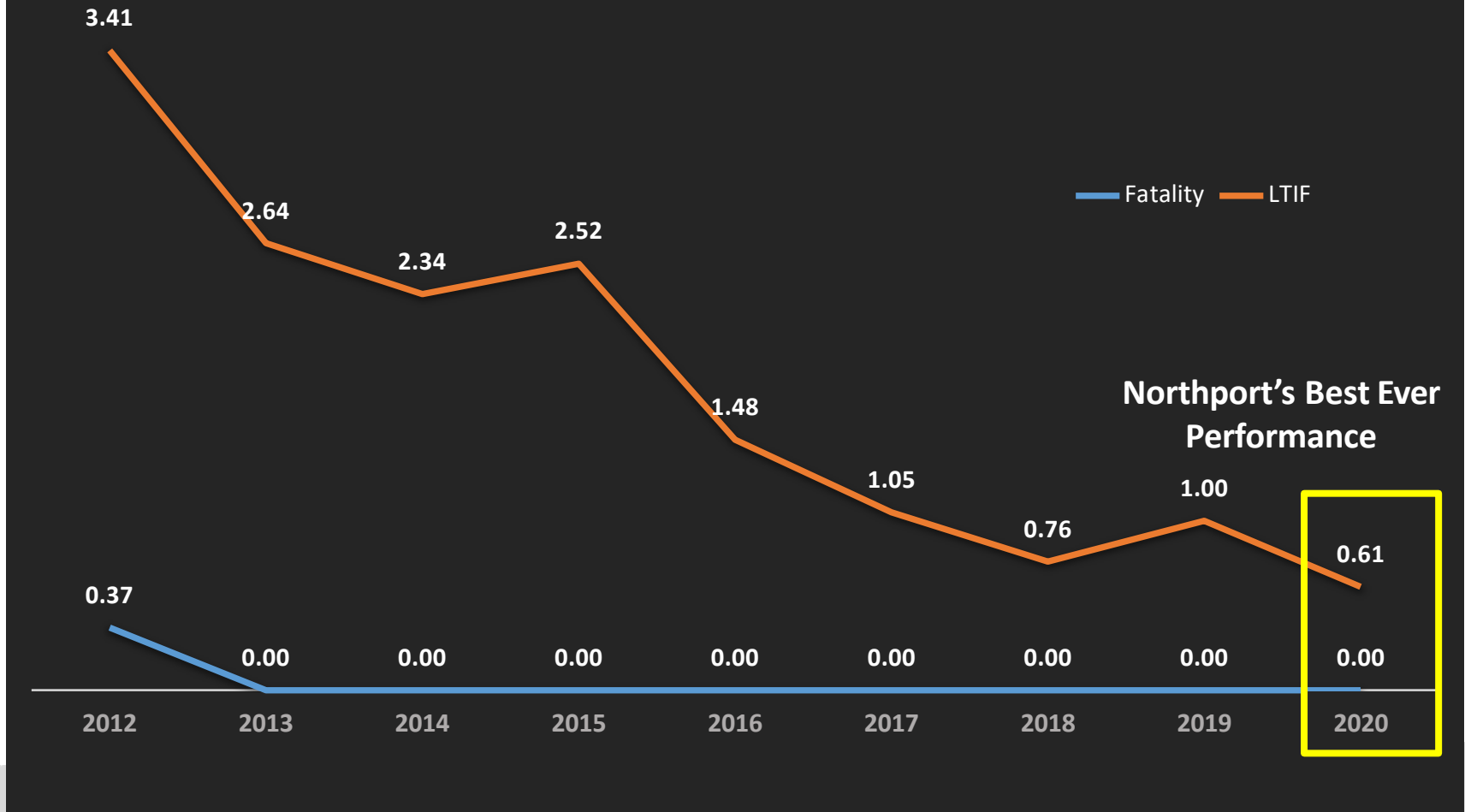




Northport's HSE Road Map

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FATALITY RATE & LOST TIME INJURY FREQUENCY (LTIF) PER MILLION MAN HOURS 2012 - 2020



Towards HSE Excellence Strategy Road Map

Phase 1- Transformation

2012

1. Promote Mindset and Behavioral Change Towards HSE
2. Develop HSE Skill and Competency
3. Build Stakeholders (Internal and External) Relations to Manage HSE Issues
4. Strengthen Emergency Response and Preparedness in BCP
5. Strengthen HSE Performance Monitoring and Reporting

Phase 3-Sustenance and Continuous Improvement

2019

1. Proactive HSE Risk Management
2. Industry Awards and National Recognition – MSOSH and NCOSH
3. Effective HSE Assurance and Auditing Program
4. Strengthen OHSMS and Attain ISO 45001 Certification

Phase 2-Effective Implementation

2016

1. Intensify HSE Assurance and Auditing
2. Establish HSE Rewards and Consequence Management
3. Intensify Enforcement
4. Integrate HSE KPI into Performance Management System for Employees and Contractors
5. Integrate HSE into Corporate Scorecard

Phase 4- Business Resilience & Continuity

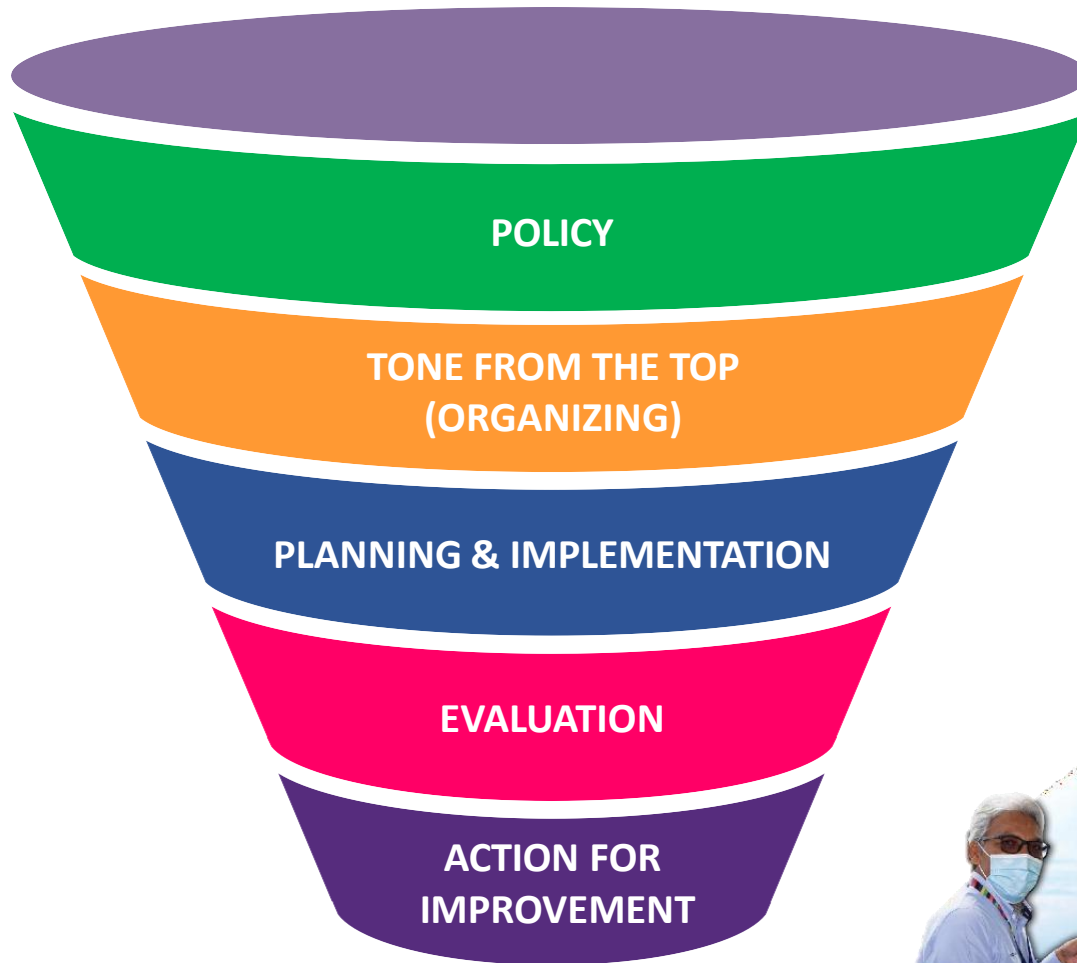
2021

1. COVID-19 Pandemic Management
2. Business Continuity Management
3. Port Users Well-being during Pandemic
4. Health and Hygiene Awareness and Alertness
5. Health and Safety New Norms Management



Northport's HSE Elements

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i) HSE Policy

- New revision was updated on 18th August 2020
- Employees' involvement and pandemic prevention have been included into the policy.

HSE POLICY DEVELOPMENT

- Development of HSE Policy in consultation with Northport Safety Council Committee.
- The policy will be revised every two (2) years or if amendment is required.
- The policy has been designed attractively in dual language mode (Malay and English) to ensure full understanding by port users.



POLICY STATEMENT
HEALTH, SAFETY, SECURITY and ENVIRONMENT

NORTHPORT is committed to ensure that it shall always conduct all its activities and operations in a safe manner by adopting best practices within the industry and ensure that the highest safety and security standards are observed at all times.

NORTHPORT will comply with relevant laws, regulations, protocols and codes of practices to ensure the health, safety, security and environment of all its employees, contractors and port users by embracing sustainability as a key to future growth.

OUR COMMITMENT :

- SAFETY CULTURE**
Promote and cultivate a culture of safe work system based on risk understanding, accountability and working together to ensure effective decision making in health and safety management.
- SAFE AND HEALTHY WORK ENVIRONMENT**
Take appropriate practicable measures to prevent and eliminate injuries, occupational illness, property damage **as pandemic prevention.**
- KNOWLEDGEABLE WORKFORCE**
Provide the necessary resources and organizational support and engage with key stakeholders on relevant Health, Safety, Security and Environment matters to ensure a skilled, well informed and knowledgeable workforce.
- CONTINUOUS LEARNING AND IMPROVEMENT**
Ensure continual improvement in its Health, Safety, Security and Environment management and performance, leveraging on people, process and technology.
- SUSTAINABLE AND GREEN DEVELOPMENT**
Promote sustainable development through proactive measures towards environment and green conservation whilst adopting green and environmental friendly management practices.
- EMPLOYEES' INVOLVEMENT**
Encourage employees to involve in providing feedback on Health, Safety, Security and Environment related matters.
- QUALITY ASSURANCE AND PERFORMANCE**
Ensure that appropriate contingency measures are in place to deal with emergencies, thus providing confidence and assurance among all our employees, customers and port users.

DATO' AZMAN SHAH MOHD YUSOF
CHIEF EXECUTIVE OFFICER
NORTHPORT (MALAYSIA) BHD
Revision 2.0 - 18th August 2020

HSE POLICY COMMUNICATION

- The Policy is communicated through various communication mediums Northport-wide such as:
 - Northport's website
 - New employment induction training
 - Northport port pass safety briefing for contractors and port users
 - Posted and made available at all Northport's buildings main entrances, public LCD monitors, meeting rooms, rest areas, canteens and etc.
 - Extensive and effective use of infographics through social media.

A) Policy (cont.)

ii. Workers Participation

1

Northport's Safety Council Meeting

- Chairman of the meeting is the CEO.
- Safety Council Meeting comprises of Northport Top Management and Staff Union representatives.
- Management walkabout in high risk areas are conducted prior to the meeting.
- Meeting conducted bi-monthly.

2

Divisional Safety Committee Meeting

- Meeting is chaired by respective Head of Divisions
- Matters discussed related to HSE issues at divisional level.
- Contractors are compulsory to attend and be the member of the committee.

3

Line Ownership & Shared Accountability

- Individual divisional and departmental KPIs.
- Shared accountability for better ownership on safety.

4

Dedicated Task Force for HSE Performance

- HSE Performance Improvement Task Force is established whenever there is a need for improvement in specific areas.
- The Task Force is participated mainly by area owners/line managers (employee).
- The CEO's Office is represented in all Task Forces.

5

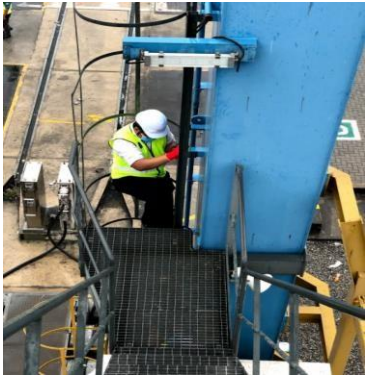
Inspection & Enforcement

- Appointment of HSE Omission Notification (HON) enforcement officers from various divisions to conduct effective enforcement at accident prone areas.
- Participation of workers during workplace divisional joint inspection and walkabout.
- Ad-hoc inspection ops: Workplace inspection by senior management team including the CEO.



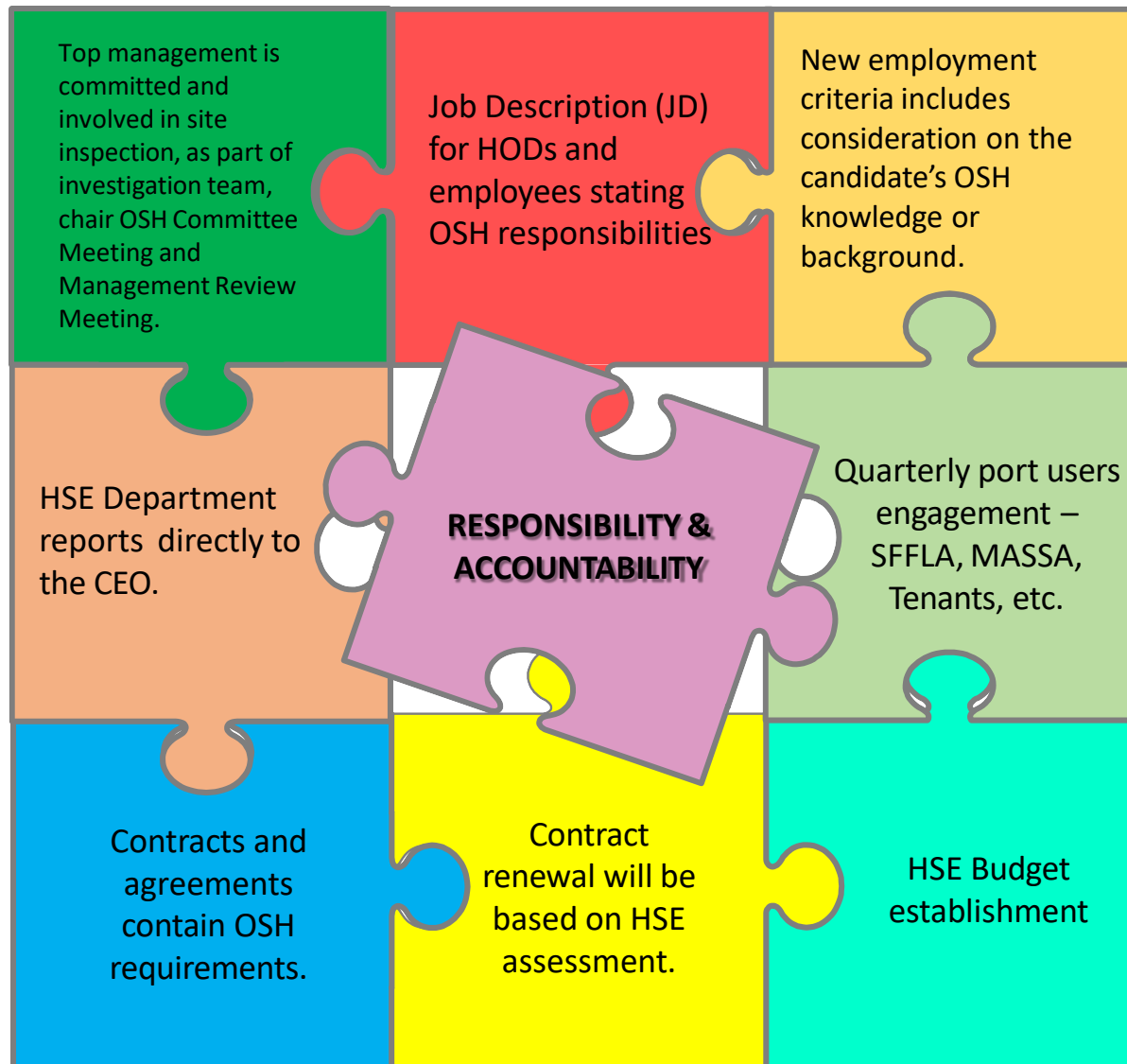
A) Policy (cont.)

ii. Workers Participation



B) Tone From The Top (Organizing)

i. Responsibility and Accountability



B) Tone From The Top (Organizing) (cont.)

ii. Competency & Training



Northport International Centre of Excellence (NICE)

Dedicated department to manage staff trainings and refresher trainings - NICE



Yearly HSE training plan for managers, supervisors, employees and contractors.



Basis for identifying HSE training needs are clearly defined.



Refresher programs designed to ensure employees are reminded of the job safety requirements



Employee competency plan for jobs that fall under the legal requirements such as chargeman.

B) Tone From The Top (Organizing) (cont.)

ii. Competency & Training (Cont.)

HSE RELATED TRAINING



Prime Mover
Familiarization
Training



Water Survival
Technique
Training



Basic Fire Safety
Training



Project Cargo
Training



Basic First Aid
Training

B) Tone From The Top (Organizing) (cont.)

ii. Competency & Training (cont.)

Sample 1 : Prime Mover (PM) Training Program

NO.	PM TRAINING MODULE	NO. OF DAYS
1	DAYS OF TRAINING	42 Days
Based on 8 hours training session per day :		
2	INDUCTION AND THEORY SESSION	24 Hours (3 Days)
3	PRACTICAL TRAINING SESSION	176 Hours (22 Days)
4	ON-THE-JOB TRAINING	136 Hours (17 Days)



Ground Training for New PM Drivers



On-the-Job Training for New PM Drivers

B) Tone From The Top (Organizing) (cont.)

ii. Competency & Training (cont.)

Sample 2 : Project Cargo Training Program

NO.	PROJECT CARGO TRAINING MODULE	NO. OF DAYS
1	LEVEL 1 : Beginner Level LEVEL 2 : Advance Level	LEVEL 1 : 2 Days LEVEL 2 : 3 Days
Based on 8 hours training session per day :		
2	INDUCTION AND THEORY SESSION (LEVEL 1 & 2)	1 Day
3	PRACTICAL TRAINING SESSION (LEVEL 1 & 2)	1 Day
4	CALCULATION AND EXAMINATION (LEVEL 3)	1 Day

TYPE AND USAGE OF LIFTING GEARS JENIS DAN PENGGUNAAN LIFTING GEARS



1. WIRE SLING



- *Convenient* for handling light and small cargo / *Mudah untuk menandatangani kargo yang ringan dan kecil*
- *Strong and durable* even for continuous usage / *Kuat dan berdaya tahan untuk penggunaan berterusan*
- *Easy to identify* the damage due to wear and tear / *Mudah untuk mengenal pasti kerosakkan pada wayar*
- *Comparatively easy to supply*, and not too costly / *Mudah untuk dibekalkan dan harga yang berpatutan*
- Usage: Cases, steel pipe, steel coil, steel bar, etc / *Penggunaan: Karang bekas, Besi paip, Besi coil, Besi bar, etc*

2. BELT SLING



- *Convenient* for handling light and sensitive cargo / *Sesuai untuk penggunaan kargo yang ringan dan sensitif*
- *Light and easy to use* / *Ringan dan mudah untuk digunakan*
- *Compulsory* to check the surface condition carefully before usage / *Wajib untuk diperiksa sepenuhnya sebelum digunakan*
- *Cheap* but easy to be cut off by sharp edge / *Murah tetapi mudah terpotong oleh bucu tajam daangan*
- Usage: steel bend pipe, tire, bare cargo, etc / *Penggunaan: Besi paip berbentuk T, Tayar, Bahaian lentera, etc*

CONT...



3. SOFT SLING



- *Easy handling* compare with heavy wire for handling heavy cargo / *Mudah untuk digunakan jika dibandingkan dengan wayar berat untuk menandatangani kargo berat*
- Covered with nylon outer cover, and Synthetic fibers inside. / *Bahaian luar diselaputi oleh nylon dan bahaian dalam dengan synthetic fibers.*
- Usage : heavy to light cargo, bare and final painted cargo / *Penggunaan : Kargo berat dan besar.*

4. CHAIN SLING



- *Strong, Tough and durable* / *Kuat, Tahan Lasak dan Tahan Lama*
- Usage : heavy cargo with sharp edges, deformed bars
Penggunaan : Kargo berat dengan bucu yang tajam, Cerucuk besi (rebar).



B) Tone From The Top (Organizing) (cont.)

iii. Documentation & Record



A total of 579 procedures (companywide) established, reviewed and approved by CEO.



Sharing of procedures with employees through intranet system.



Master list of documents established for easy reference.



Documents are well controlled, current, numbered, issued and reviewed periodically.

ID	Div/Dept	Taj	Section	Proc.Code	Description
1	Safety,Health&Env.	SOP	OH&S Manual		OH&S Manual
2	Safety,Health&Env.	SOP	HSE Assurance	NMB-HAS-001	HRA&P & Other OSH Risks
3	Safety,Health&Env.	SOP	HSE Assurance	NMB-HAS-002	Management of Change
4	Safety,Health&Env.	SOP	HSE Assurance	NMB-HAS-003	Legal & Other Requirement
5	Safety,Health&Env.	SOP	HSE Assurance	NMB-HAS-004	Objectives, targets & programme
6	Safety,Health&Env.	SOP	HSE Assurance	NMB-HAS-005	Performance Measurement and Monitoring
7	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-001	Communication, Participation & Consultation
8	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-002	Contractors & Tenants Management
9	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-003	Chemical Management
10	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-004	Provision & Standard Guidelines of PPE
11	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-005	Permit to Work
12	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-006	HSE Council & Committee
13	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-007	Northport Accident Reporting System (NARS)
14	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-008	Workplace Inspection
15	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-009	Unsafe Condition Unsafe Act (UCLUX)
16	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-010	HSE Omission Notification (HON)
17	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-011	Scheduled Waste Management
18	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-012	General Waste Management
19	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-013	Haze Hazard Preparedness and Response Plan
20	Safety,Health&Env.	SOP	HSE Operations	NMB-HSO-014	Incident Investigation Report Management
21	Safety,Health&Env.	VI	HSE Operation	SHE-HSO-001	Northport General HSE Guidelines
22	Safety,Health&Env.	VI	HSE Operation	SHE-HSO-002	Safety & Security Guidelines for Passenger Vessel Operation - Terminal
23	Safety,Health&Env.	VI	HSE Operation	SHE-HSO-003	Guidelines for Biomass Operations
24	Safety,Health&Env.	VI	HSE Operation	SHE-HSO-004	Guidelines for Tool Box Briefing
25	Safety,Health&Env.	VI	HSE Operation	SHE-HSO-005	Speed Limit Enforcement
26	Safety,Health&Env.	VI	HSE Operation	SHE-HSO-006	Managing static/unmoved terminal equipment vehicle with operator in operation areas
27	Safety,Health&Env.	VI	HSE Operation	SHE-HSO-007	Guidelines for Confined Space Activities



Northport (Malaysia) Bhd (146850-A)
Occupational Health & Safety Manual
ISO 45001: 2018 OH&S Management System
Effective October 2018



Chief Executive Officer
Northport (Malaysia) Bhd

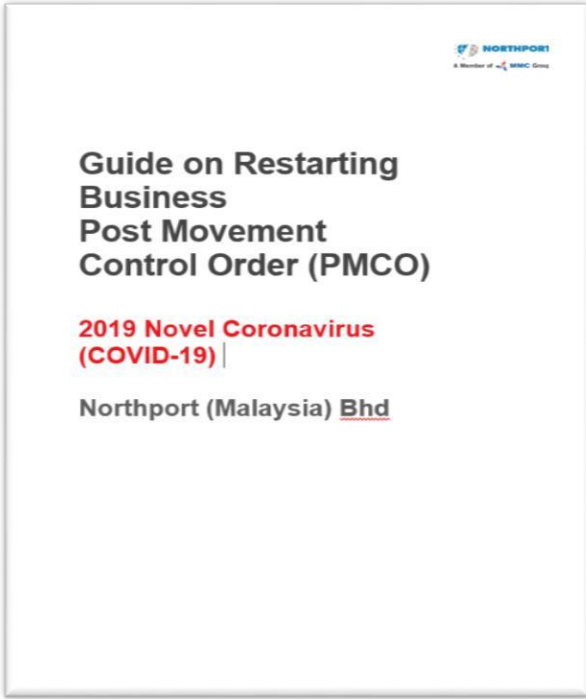
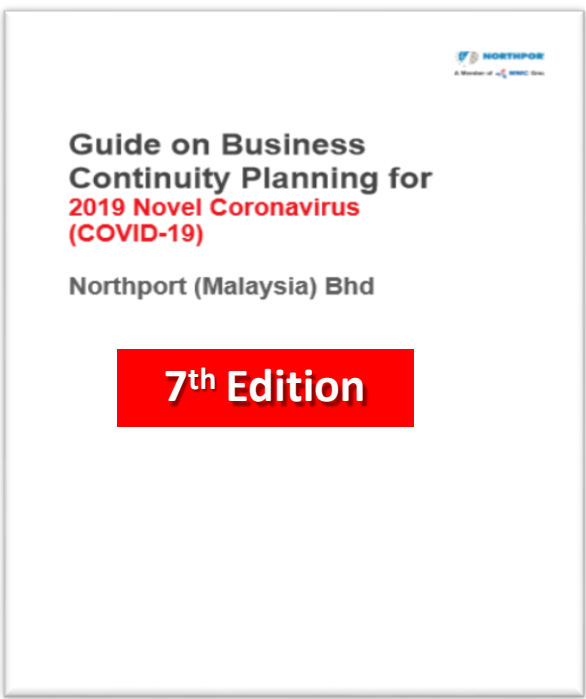
B) Tone From The Top (Organizing) (cont.)

iii. Documentation & Record (Cont.)

BCP GUIDELINES

1. Business Continuity Planning (BCP)

2. Restarting Business Post Movement Control Order (PMCO) Guideline



B) Tone From The Top (Organizing) (cont.)

iv. Communication

Northport has implemented various communication initiatives to all related parties including employees, contractors, visitors and port users.



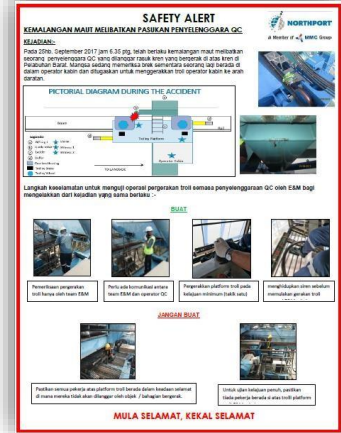
B) Tone From The Top (Organizing) (cont.)

iv. Communication (cont.)

Engagement session with contractors



HSE Advisory & Lessons Learnt sharing



Unsafe Condition Unsafe Act (UCUX) Reporting

No	Tarikh	Tempat	Kejadian	Penyebab	Tindakan
1	20/09/2017
2	20/09/2017
3	20/09/2017
4	20/09/2017
5	20/09/2017
6	20/09/2017
7	20/09/2017
8	20/09/2017
9	20/09/2017
10	20/09/2017

HSE Video Communication



Walkabout & Inspection



Permit To Work (PTW)

NORTHPORT (MALAYSIA) BHD
Form No. 08135

SECTION 1 - INFORMATION AND RISK CONTROL OF WORK

Working Area: ...
Description of Work: ...

GENERAL CONDITION

WORKERS

WORKING AREA

PERMIT TO WORK

SECTION 2 - AUTHORIZATION TO WORK

SECTION 3 - SIGNATURE AUTHORIZATION

iv. Communication (cont.)



COVID-19
PEMERIKSAAN SUHU BADAN DI PINTU MASUK PELABUHAN

Sebagai langkah proaktif membendung penularan jangkitan COVID-19 dan memastikan kesihatan dan keselamatan semua kakitangan dan pengguna pelabuhan, Syarikat akan menjalankan pemeriksaan suhu badan pardu lalu di semua pintu masuk pelabuhan, seperti berikut:

- Gate FCZ
- Gate CTI
- Gate Southpoint
- Gate Wisma
- Pejabat One Stop Centre (OSC)
- Pejabat Pas Pelabuhan

Individu yang merekodkan suhu badan melebihi 38° C adalah dilarang memasuki kawasan pelabuhan dan dinasihatkan untuk mendapatkan rawatan segera di klinik atau hospital berdekatan.

Anda semua dinasihatkan supaya mengambil langkah-langkah pencegahan dan mengamalkan jagaan kebersihan yang baik!



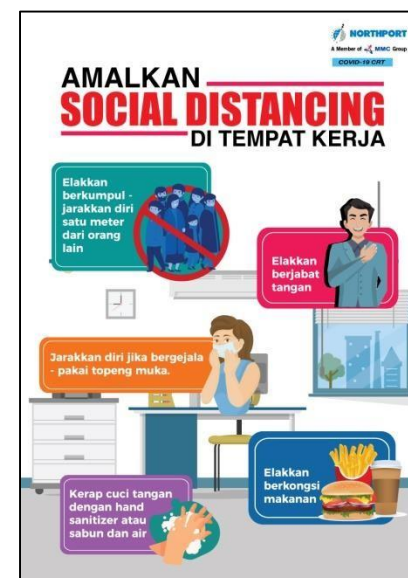
KENYATAAN AKHBAR KEMENTERIAN KESIHATAN MALAYSIA
SITUASI SEMASA JANGKITAN PENYAKIT CORONAVIRUS 2019 (COVID-19) DI MALAYSIA
11 Mac 2020

SITUASI JANGKITAN COVID-19 DI BRUNEI

International Health Regulations (IHR) Point of Entry (POE) Brunei telah melaksanakan IHR POE Malaysia mengenai kes yang disahkan COVID-19 di dalam negara ini. Kes tersebut dilaporkan mempunyai trajektori perjalanan berpangkal berpuncunya di Klang, Selangor pada 27 Februari 2020 hingga 1 Mac 2020.

Sehubungan itu, sebagai langkah pencegahan, telah diadakan pemeriksaan suhu badan kepada kakitangan dan pengguna pelabuhan sebanyak 10,000 orang dan beberapa buah negara termasuk Malaysia. Pihak dari Malaysia telah mengesan melebihi 5,000 Malaysia. Pihak dari Malaysia Kesihatan Negeri sedang menjalankan saringan yang sama di bandar-bandar di seluruh negara.

Merujuk kepada kenyataan Kementerian Kesihatan Malaysia seperti di atas, sekiranya ada kakitangan yang terlibat di dalam **perhimpunan tabligh** yang telah diadakan di **Masjid Seri Petaling, Selangor** dari **27 Februari hingga 1 Mac 2020**, sila hubungi Pejabat Kesihatan Daerah yang terdekat dengan **segera**.



AMALKAN SOCIAL DISTANCING DI TEMPAT KERJA

- Elakkan berkumpul jarakkan diri satu meter dari orang lain
- Elakkan berjabat tangan
- Jarakkan diri jika bergejala - pakai topeng muka.
- Elakkan berkongsi makanan
- Kerap cuci tangan dengan hand sanitizer atau sabun dan air



PERHATIAN

Kepada kakitangan yang mempunyai sejarah berhubung rapat dengan pesakit yang disahkan positif jangkitan COVID-19 oleh pihak hospital, klinik atau Pusat Kesihatan Daerah, sila ambil langkah-langkah berikut:

- Maklumkan kepada ketua jabatan masing-masing
- Buat saringan kesihatan di hospital, klinik atau Pusat Kesihatan Daerah
- Asingkan diri (self-quarantine) selama 14 hari di rumah - sila dapatkan arahan bertulis dari pihak hospital, klinik atau Pusat Kesihatan Daerah
- Amalkan Social Distancing - jarakkan diri sekurang-kurangnya 1 meter dari orang lain
- Elakkan bersalaman atau bersentuhan dengan orang lain
- Jangan berkongsi makanan yang sama dengan orang lain
- Kerap cuci tangan dengan hand sanitizer atau dengan air dan sabun

BERSAMA KITA HENTIKAN PENULARAN COVID-19



Hentikan Penularan COVID-19 Kekalkan JARAK SOSIAL yang selamat...

- Jarakkan diri sekurang-kurangnya satu (1) meter daripada orang lain.
- Elakkan tempat tumpuan orang ramai.
- Pakai penutup muka dan hidung bila anda perlu keluar rumah.
- Elakkan penggunaan pengangkutan awam.
- Elakkan bersalaman atau bersentuhan dengan orang lain. Amalkan isyarat tangan di dada sebagai tanda hormat dengan ucapan 'salam' bagi menggantikan bersalaman dan bersentuhan.

Sumber: Kementerian Kesihatan Malaysia

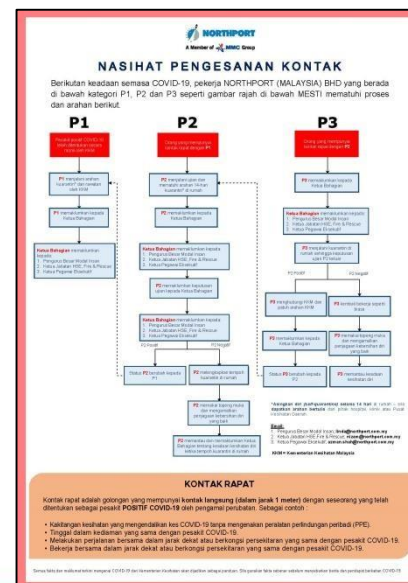


SOCIAL DISTANCING KEKALKAN JARAK SELAMAT SEMASA DI KANTIN

Jarakkan diri sekurang-kurangnya **satu (1) meter** daripada orang di hadapan dan di belakang anda semasa;

- beratur mengambil makanan dan minuman
- beratur membuat pembayaran di kaunter
- uduk menikmati makanan dan minuman

BERSAMA KITA CEGAH PENULARAN COVID-19



NASIHAT PENGESANAN KONTAK

Berikutan keadaan semasa COVID-19, pekerja NORTHPORT (MALAYSIA) BHD yang berada di bawah kategori P1, P2 dan P3 seperti gambar rajah di bawah MESTI mematuhi proses dan arahan berikut:

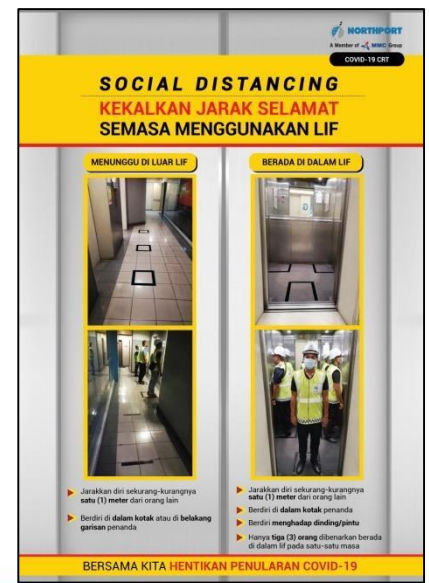
P1	P2	P3
<ul style="list-style-type: none"> P1: Bersejarah dengan pesakit COVID-19 P1: Bersejarah dengan pesakit COVID-19 P1: Bersejarah dengan pesakit COVID-19 	<ul style="list-style-type: none"> P2: Bersejarah dengan pesakit COVID-19 P2: Bersejarah dengan pesakit COVID-19 P2: Bersejarah dengan pesakit COVID-19 	<ul style="list-style-type: none"> P3: Bersejarah dengan pesakit COVID-19 P3: Bersejarah dengan pesakit COVID-19 P3: Bersejarah dengan pesakit COVID-19

KONTAK RAPAT

Kontak rapat adalah golongan yang mempunyai kontak langsung (dalam jarak 1 meter) dengan seseorang yang telah disahkan sebagai pesakit POSITIF COVID-19 dalam tempoh penularan. Silangkan contoh:

- balighan badan yang menggunakan kas COVID-19 tanpa menggunakan peralatan perlindungan peribadi (PPE)
- tinggal dalam kediaman yang sama dengan pesakit COVID-19
- berhadapan bersejarah dalam jarak dekat atau bersejarah bersejarah yang sama dengan pesakit COVID-19
- bersejarah bersama dalam jarak dekat atau bersejarah bersejarah yang sama dengan pesakit COVID-19

MMK akan memantau keadaan ini.



SOCIAL DISTANCING KEKALKAN JARAK SELAMAT SEMASA MENGGUNAKAN LIF

- MENUNGGU DI LUAR LIF**
 - Jarakkan diri sekurang-kurangnya satu (1) meter dari orang lain
 - Berdiri di dalam kotak penanda
 - Berdiri di dalam kotak atau di belakang gaisan penanda
- BERADA DI DALAM LIF**
 - Jarakkan diri sekurang-kurangnya satu (1) meter dari orang lain
 - Berdiri di dalam kotak penanda
 - Hanya 10 orang dibenarkan berada di dalam lif pada satu-satu masa

BERSAMA KITA HENTIKAN PENULARAN COVID-19

B) Tone From The Top (Organizing) (cont.)

iv. Communication (cont.)



AYUH PUTUSKAN RANGKAIAN COVID-19!!

Kes COVID-19 semakin meningkat dan mendatangkan kesan negatif kepada individu, keluarga dan Syarikat.

ELAKKAN DARIPADA MENGUNJUNGI TEMPAT SESAK SEPERTI:

- Pusat Membeli-belah
- Majlis Keramaian/Himpunan Keluarga
- Pusat Pelancongan dan Hiburan

Hanya Keluar untuk Urusan Kerja dan Penting sahaja

Jangan leka dan alpa, kita masih belum menang



SEGERA DAPATKAN RAWATAN
Jika anda bergejala

Salah satu daripada gejala berikut:

- Demam
- Muntah atau loya
- Batuk
- Sakit kepala
- Menggigil
- Sesak nafas
- Hidung tersumbat
- Kelesuan
- Sukar bernafas
- Selsema
- Kejang otot
- Tiba-tiba hilang selera makan
- Sakit tekak
- Cirit-birit
- Tiba-tiba hilang selera makan

DAN Anda

- Pernah kunjungi kawasan kluster COVID-19 dalam masa 14 hari **atau**
- Pernah kunjungi zon merah COVID-19 dalam masa 14 hari **atau**
- Pernah kunjungi / pulang dari luar negara dalam masa 14 hari **atau**
- Mempunyai kontak dengan kes positif dalam masa 14 hari

Jangan Berleghak Lagi
Segera Dapatkan Rawatan

BERSAMA KITA HENTIKAN PENULARAN COVID-19



TAHUKAH ANDA!

70 HINGGA 80 PERATUS
DARIPADA KES COVID-19 DI MALAYSIA
TIADA GEJALA ATAU MEMPUNYAI GEJALA RINGAN

Bersama kita ambil langkah-langkah bagi mengurangkan risiko jangkitan COVID-19

- Pakai pelitup muka dengan betul
- Pastikan jarak sekurang-kurangnya satu meter
- Elakkan bersalaman / bersementuhan
- Amalkan etika batuk dan bersin yang betul
- Kerap cuci tangan dengan sabun dan air atau cecair pembasmi kuman
- Elakkan berkongsi makanan
- Hindari perhimpunan sosial dan hindari tempat yang sesak
- Sarunglah nyahkitaran permukaan yang kerap disentuh

BERSAMA KITA HENTIKAN PENULARAN COVID-19



INGAT !!!
ELAKKAN 3S DAN AMALKAN 3W

ELAKKAN 3S

- SESAK**: Elak bersempit yang sesak
- SEMPIT**: Elak bersempit dan bertutup
- SEMBANG DEKAT**: Elak bersempit dan dekat

AMALKAN 3W

- WASH / BASUH**: Kerap cuci tangan dengan air dan sabun atau cecair pembasmi kuman
- WEAR / PAKAI**: Pakai pelitup muka dengan betul dan pakai sarung
- WARN / AMARAN**: Jika bangun sakit, demam, muntah, cirit-birit, sesak nafas atau sukar bernafas, segera beritahu pihak berkuasa

BERSAMA KITA HENTIKAN PENULARAN COVID-19



TAHUKAH ANDA ...
SIAPA KONTAK RAPAT?

- Individu yang berhubung secara langsung dengan kes positif COVID-19 dalam masa 14 hari kebelakangan, sama ada:
 - Bersempit dengan pesakit COVID-19 pada jarak kurang daripada 1 meter
 - Bersempit (kontak takuk) dengan kes COVID-19
- Individu yang tinggal serumah dengan kes COVID-19
- Individu yang duduk dalam (kurang 1 meter) dengan kes COVID-19 dalam satu premis seperti pejabat, kolej, rumah, pejabat, pusat membeli-belah
- Individu yang bersama bersama dalam sebuah pesawat (kurang 1 meter) dengan kes COVID-19 sepanjang perjalanan

KEKALKAN JARAK FIZIKAL YANG SELAMAT

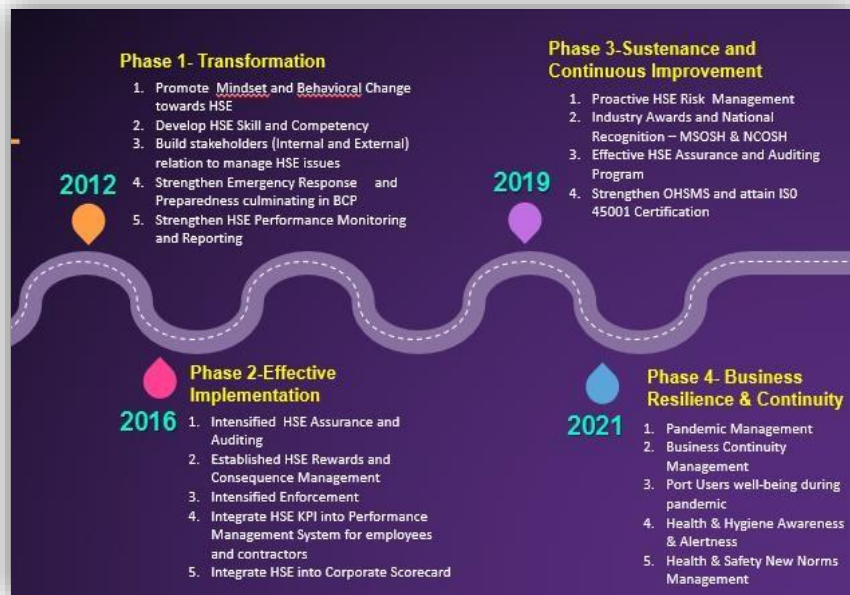
- Jarakkan diri sekurang-kurangnya satu (1) meter dari orang lain
- Elakkan dari tempat tumpuan orang ramai
- Pakai pelitup muka
- Elakkan bersalaman atau bersementuhan dengan orang lain

5 Anggaplah kesihatan yang memberi ancaman kepada kes daripada COVID-19, teruja memulakan alat perlindungan diri (PPE) yang lengkap

BERSAMA KITA HENTIKAN PENULARAN COVID-19

i. System Objectives, System Planning, Development & Implementation

- ❑ Northport’s HSE System Objectives focusing on improving employees’ safety, reduce workplace risks and create better, safer working conditions.
- ❑ Northport set HSE Objectives through:
 - Northport’s HSE Performance Target
 - Divisional HSE KPI
 - Employees’ Individual HSE KPI



Northport (Malaysia) Berhad

Detailed KPI Report

Scorecard Name : Conventional Cargo
 Scorecard Owner : Head of Conventional
 Reporting Period : Jan-2018 To Dec-2018 (For Score/KPI Reporting Period Specific)

No	KPI	Owner	Unit	YTD Actual	YTD Trigger Value	YTD Target	YTD Score	YTD Status	Comments
Financial									
1.	CL1.2 CCS PBT (RM)	Head of Conventional	Ringgit Malaysia (RM)	47,610,178.00	44,337,906.95	46,671,461.00	10.24	Green	
2.	CL1.4 Logistics PBT (RM)	Head of Conventional	Ringgit Malaysia (RM)	7,509,069.00	10,204,581.75	10,741,665.00	6.99	Red	
3.	CL2.1 Logistics Cost (RM)	Head of Conventional	Ringgit Malaysia (RM)	18,428,460.00	22,452,741.15	21,383,563.00	11.38	Green	
4.	CL2.2 CCS Cost (RM)	Head of Conventional	Ringgit Malaysia (RM)	87,392,888.00	95,978,530.20	91,408,124.00	10.44	Green	
5.	CL2.3 % of Budget Utilization CLFS		%	91.36	100.10	95.00	10.38	Green	
Customer									
6.	CL3.1 Customer Satisfaction	Head of Conventional	Index	94.00	76.00	80.00	11.75	Green	
Internal Process									
7.	CL4.1 Number of Fatality	Head of Conventional	No.	0.00	12.00	0.00	10.00	Green	
8.	CL4.2 LTIF (Lost Time Injury Frequency)	Head of Conventional	Rating	1.09	0.41	0.39	-7.86	Red	
9.	CL4.3 TRCF (Total Reportable Cases Frequency)		No.	0.95	0.41	0.39	-4.35	Red	

C) Planning (cont.)

iii. Hazard Prevention – Emergency Prevention, Preparedness & Response

- Provided by Fire and Rescue Team to respond to any emergency within the terminal



**Fire
Fighting**



Oil Spill



**Rescue
(Land and Sea)**



**Ambulance
Service**



**Firemen
Standby for
DG Cargo**

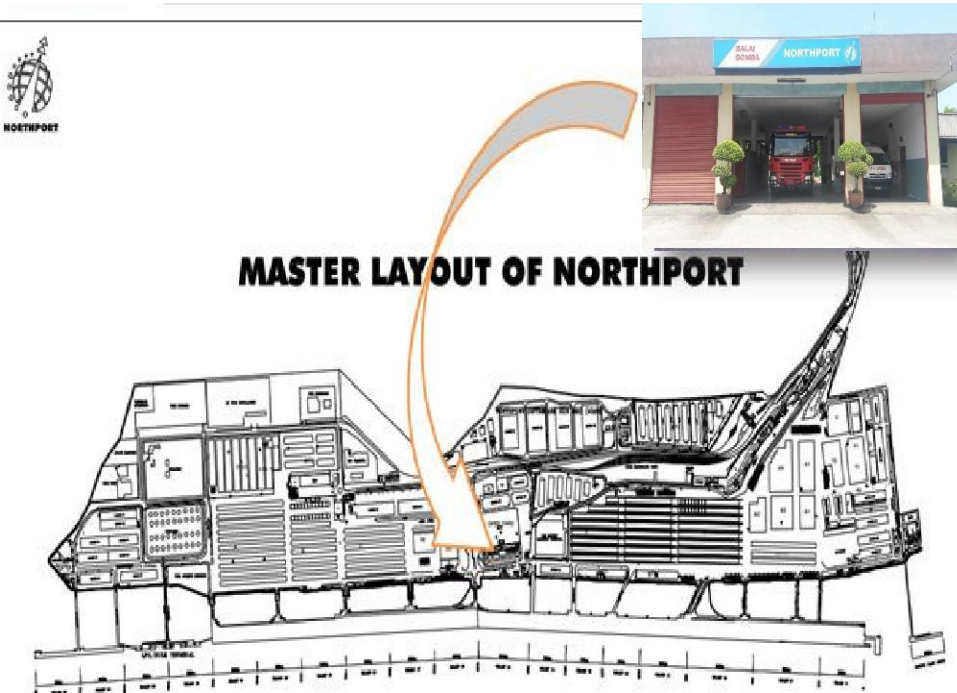
24 hrs Readiness

C) Planning (cont.)

iii. Hazard Prevention – Emergency Prevention, Preparedness & Response (cont.)

- Our capabilities and facilities:

Northport



1 X Fire Engine
1 X Ambulance

Southpoint



1 X Fire Engine
1 X Ambulance



C) Planning (cont.)

iv. Hazard Prevention – Procurement & Contracting

- ❑ HSE elements are considered for the purchase of substances, PPE, machinery, equipment and tools from suppliers.
- ❑ Contractors providing services to Northport are **pre and post evaluated** through HSE contractor's performance.
- ❑ De-merit system is introduced, known as Contractor Performance Evaluation (CPE)

NORTHPORT (MALAYSIA) BHD

CONTRACTOR PERFORMANCE EVALUATION					
Evaluation Type	Monthly	By month of	January	Year 2021	
Contractor	PV Refinement Sdn Bhd				
User Department / Location	HSE, PPE & Rescue				
Contract No. & Title	OSI ICD Response (OSI) Equipment Stockpile Centre at Northport (Malaysia) (Inland)				
Contract Details					
Contract Initial Start (mm/yyyy)	07/2019	Contract Expiry (dd/yyyy)	06/2023		
Contract Value (RM)	RM 93,600.00	No. of Invoices	0		
1) KPI - 50%					
RATING SCALE					
		1	2	3	4
a) To supply, replenish and operate OSG stockpile at wharf A and wharf pier					
b) To provide assistance to handle, receive and clean up any oil spill incident involving Northport and third party request					x
c) To make available trained personnel during normal working hours and business day upon request					x
d) To provide fast response of personnel assistance upon request within during normal hours and after office hours					x
e) To conduct annual operator training session for familiarization of OSG equipment stationed in Northport OSG Center					x
f) To conduct exercise/ drill on an annual basis during contract period					x
TOTAL	x	50%	Avg 1.000000	0.48	
2) QUALITY OF WORKS - 50%					
RATING SCALE					
		1	2	3	4
a) Deliver acceptable outcome with minimum issues (0/100)					x
b) Timeliness - complete within stipulated/agreed time (0/100)					x
c) Proactive to solutions. Manage issues effectively (0/100)					x
d) Cleanliness/Thinness (0/100)					x
e) Laborer Competency / Expertise / Ability					x
TOTAL	x	50%	Avg 3.4	0.43	

90.4%
Excellent

TOTAL MERIT		90.4%
HSE DEMERIT	No. of occurrence	% Demerit per occurrence
1 Fatality	0	50%
2 Lost Time Injury	0	20%
3 Environmental-related issue	0	20%
4 Medical Treatment Case	0	10%
5 Property Damage (>= RM10,000)	0	10%
6 Property Damage (< RM10,000)	0	5%
TOTAL DEMERIT		0.0%

TOTAL SCORE	
90.4%	Excellent

Performance Scale	Start	End
Excellent	95%	100%
Good	80%	89%
Satisfactory	70%	79%
Poor	50%	69%

Comments (if applicable):

-
-
-
-
-
-
-

Prepared by: _____ Reviewed by: _____ Approved by: _____ Acknowledged by: _____

Supervisor dated: _____ Safety Coordinator dated: _____ Head of Dept/Sign dated: _____ Contractor dated: _____

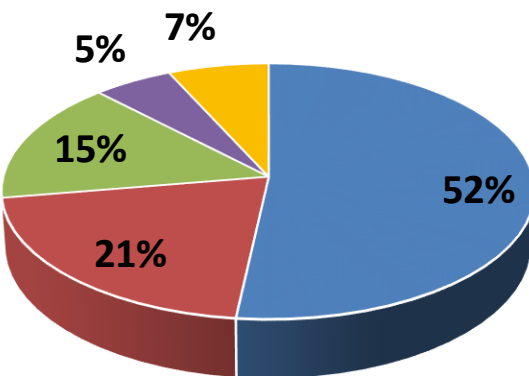
D) Evaluation

i. Performance Monitoring & Measurement

Northport measures and monitors HSE performance through:

- CEO HSE Dashboard
- Balanced Score Card (BSC)
- Statistical Analysis

TOP 5 HON ISSUED



- Not wearing proper PPE
- Driving/Riding recklessly
- Accident due to negligence
- Improper handling of cargo/container
- Parking at non-designated area

NORTHPORT HSE PERFORMANCE - CEO DASHBOARD

AS OF END DEC 2020

A. PERSONNEL SAFETY STATISTICS (INJURY)

REPORTABLE	ACTUAL FY20	TARGET	2019	2018	2017
FATALITIES (FATAL)	0	0	0	0	0
LOSS OF JOB TIME (LOJTB)	0	0	0	0	0
LOST TIME INJURY FREQUENCY (LTI)	0.41	0.12 (17 times)	1.00	0.74	1.08
TOTAL REPORTABLE CASES	1.81	1.00 (10 cases)	13	1.02	1.43
TOTAL RESPONSIBLE CASE FREQUENCY (TRCF)					
Total Manhours	9,884,714		10,004,044	10,024,044	11,413,884

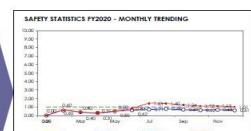
B. STATISTICS INCIDENT CATEGORY

RECORDABLE ACCIDENTS CASES	2020	2019	2018	2017
NON-EMPLOYEES	1	40	42	34
EMPLOYEES	0	18	17	20
TRAVELLERS	0	4	12	11
VISITORS	0	0	0	0
TOTAL	1	62	71	64

C. HSE INCIDENT CASE


CATEGORY	SUB-CATEGORY	YTD2020	2019	2018	2017
ACCIDENT	Slip/Trip	0	11	11	14
	Vehicle	0	0	0	0
HEALTH	Occupational Stress	0	0	0	0
	Medical Operations (Inpatient)	0	0	0	0
	Vehicle/Equipment Accident	0	23	20	14
	Container Damaged	0	39	30	20
SAFETY	Crane Damaged/Contamination (Applicable to POC only)	0	0	0	0
	Crane/Winch (Applicable to POC only)	0	0	0	0
	Fire & Explosion	0	0	0	0
	Personal Injuries	0	0	0	0
	Crane/Lifting (Applicable to Inmate)	0	0	0	0
	Infrastructure Damaged	0	0	0	0
	Hoist	0	0	0	0
	Hoist Equipment/Fitting Damaged during Lifting	0	0	0	0
	Hoist	0	0	0	0
	Hoist Position (24 Sep to 2000)	0	0	0	0
Hoist	0	0	0	0	
HSE INCIDENT BY SECTOR (NON INJURY & INJURY)	Container Operation	134	156	93	14
	Logistics	15	30	14	27
EMPLOYEES AFFECTED	Logistics	15	30	14	27
	Container Operation	4	2	1	1
SUB-TOTAL	Logistics	15	30	14	27
	Container Operation & Auxiliary	237	240	187	132

SAFETY STATISTICS FY2020 - MONTHLY TRENDING




REMARKS:
1. No Fatality recorded;
2. No TRCF recorded;
3. No TRCF (Personnel Case (PCC)) recorded.


Container Operation Incident Rate Per 100,000 Tons



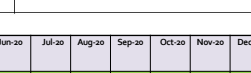
Conventional Operation Incident Rate Per 100,000 Tonnages



Logistics Operation Incident Rate Per 10,000 Tons



Marine Operation Incident Rate Per 1,000 Ship Pilots



						Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	
1	No. of Fatality (Employee and Contractors)	Number of Fatality	The number of calculated fatalities for employees and contractors	No.	0	0	0	0	0	0	0	0	0	0	0	0	0	
4	STP - Lost Time Injury Frequency (Employee and Contractors)	STP (Lost Time Injury Frequency)	Number of lost time incidents related to STP that the worker unable to return to work for 3 days or more (including lost time due to lost work for 3 days or more) that will cause for event a million man hours, include include employee & contractors. Reportable Case	Rating	1.00	0.25	0	0.60	0.40	0.31	0.50	0.62	0.71	0.78	0.69	0.62	0.68	0.61
1	TRCF - Total Reportable Cases Frequency (Employee and Contractors)	TRCF (Total Reportable Cases Frequency)	The number of fatalities, Lost Time injuries, medical operations or other types of injury that require treatment by a medical professional or a referral to a hospital. It does not include employee & contractors. Reportable Case	Rating	1.00	1.00	0	0.60	0.40	0.31	0.50	0.83	1.43	1.40	1.24	1.12	1.13	1.01
1	Major OHS Chemical spillage - sea bar	Number of OHS Chemical spillage that requires a departmental investigation, presence to hazardous and volume of spillage greater than the volume of spillage of sea bar.	Total No. of actual spillage greater than sea bar	No.	1	0	0	0	0	0	0	0	0	0	0	0	0	
1	Emergency completion of major incident (Spillage/other than fire/investigation within 24hrs)	Emergency completion of Major Incident (Spillage/other than fire/investigation within 24hrs)	Number of 100 man-hour emergency response incidents completed within 24 hours including spillage and other types of major incident (Spillage/other than fire/investigation within 24hrs)	%	95	100	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
1	No. of OHS incident/accident/losses/claims	Number of OHS incident/accident/losses/claims	YTD number of OHS incident/accident/losses/claims reported - YTD number of OHS incident/accident/losses/claims reported - YTD number of OHS incident/accident/losses/claims reported	%	94-95	95	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
1	No. of OHS workplace inspection or accident investigation program	No. of OHS workplace inspection or accident investigation program	Number of inspection conducted	No.	14	11	16	93	98	107	113	103	95	104	111	111	111	
1	Completion of emergency response incident (Spillage/other than fire/investigation within 24hrs)	Completion of emergency response incident (Spillage/other than fire/investigation within 24hrs)	Completion of "Accident/Incident" event 24 hours after the event	%	95	100	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
1	No. of OHS incident/accident/losses/claims reported for the reporting quarter (excluding fire/investigation, fire/investigation and OHS incident/accident/losses/claims reported for the reporting quarter)	No. of OHS incident/accident/losses/claims reported for the reporting quarter (excluding fire/investigation, fire/investigation and OHS incident/accident/losses/claims reported for the reporting quarter)	Actual - Target (Target = 100)	%	95	100	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
1	No. of Planned Fire & Blast OHS Exercise Implementation Approved plan (MHA, Policies, Procedures & Equipment)	No. of OHS exercise planned	Number of Fire/Blast OHS conducted	No.	1	1	1	0	0	0	2	1	1	1	1	1	1	
1	No. of Planned Fire & Blast OHS Exercise Implementation Approved plan (MHA, Policies, Procedures & Equipment)	No. of OHS exercise planned	Number of Fire/Blast OHS conducted	No.	1	1	0	0	0	1	1	1	1	1	1	1	2	

D) Evaluation (cont.)

ii. Accident/Incident Investigation & Reporting

Northport Accident Reporting System (NARS)

- Line Ownership Approach that emphasizes on Accident Reporting.
- Line/Accident Area Owner is required to carry out investigation and to complete the investigation via the designated system.
- Accident Investigation effectiveness is monitored through the system.

Welcome | NOR ASYAH BINTI ABD RAZAK

Today is Tuesday 21 March 2017

SAFEY SECTION

- 1. Flash Report SO (Section A, B & C)
- 2. Flash Report SO - Query
- 3. NARS SO (Section D, E & F)
- 4. NARS SO (Section G, H & I)
- 5. View Report
- 6. Acknowledge Flash Report SO

ACCIDENT REPORTING SYSTEM

HSE | USER DEPT | REPORTS | LOGOUT

NEW REPORT - SEARCH BY

Report No: Show All Reports

Accident Date (Month & Year): Month: Year: (YYYY)

Report Date:

Submit Report

The following system can be used to search

- Search by Report No
- Search by All Reports
- Search by Accident Date
- Search by Accident Date and Report Date

NEW REPORT (BY ACCIDENT DATE (mm-yyyy) (03-2017))

No	Report No	Accident Date/Time	Department - Action	Accident Description	Location
1	2017030114651	01-03-2017 00:01	Manava - Admin	Staf yang pernah apply untuk tugasan tidak dapat login, telah ditanya kepada pihak IT dan diinformasikan bahawa masalah tersebut telah diselesaikan.	Manava Sesa adalah dalam WDA pengubah untuk log masuk
2	2017030828318	03-03-2017 09:00	Conventional - Zon 1	Gas sil-ruah semasa proses discharge	Kawasan 10, Pasir Panjang Kawasan 12, Pasir Panjang Kawasan 13, Pasir Panjang Kawasan 14, Pasir Panjang Kawasan 15, Pasir Panjang Kawasan 16, Pasir Panjang Kawasan 17, Pasir Panjang Kawasan 18, Pasir Panjang Kawasan 19, Pasir Panjang Kawasan 20, Pasir Panjang
3	2017030822727	03-03-2017 12:05	Conventional - Zon 1	PERUSAHA KOTAH PENGASAI DERMAGA 1 SUDUTANUT KETIKA BANGSA BERKAWAS BARANG KE KAPAL, BANGSAAN FLAL	DERMAGA 1
4	2017030828448	03-03-2017 09:00	Conventional - Zon 1	SATU COL. ROSAK SEBELUM DISOALOHAN	WILLOFT WEDON WARR SIPIC 2 WARRONG + SIPIC 1 PANDORONG (K+3)
5	2017030819594	03-03-2017 02:24	Container - CTH (Maf)	Harap Baling Kapas Kasa Lempang P/E tidak dapat dibuka kerana Tun Baling pada anak baling	Kapas Kasa Lempang di Bay C
6	2017030912046	04-03-2017 11:10	Lapangan - Dept 1	LORI 3 TON (MAGAS) TELAH MELANGGAR DAPANGAN DOPRANG MELTERI BERKAWAS HENDANGAN RANALUR	SIDANG SA (SEKHA OPS) (SA1)
7	2017030919378	04-03-2017 09:00	Conventional - Zon 1	TANDU BANGSA DUDANG CI ROSAK ANIBAT DUKANDAR DUBFORNULT	SIDANG SA (SEKHA OPS) CI WARD MAYALAC
8	2017030919415	04-03-2017 14:15	Conventional - Zon 1	1 orang lagi melompat	Dermaga 1 (W. WARRON)

Copyright © 2015 Northport (Malaysia) Sdn Bhd | System Developed by J. Jusupriadi | (AES Version: 1.010) | Contact: System Administrator

ACCIDENT REPORTING SYSTEM

ACCIDENT REPORTING BY ITEM - FLASH REPORT SO

CONVA-MEHTI DOKOHAN DALAM MASA SECTOHAN JAWA SELATAN SELATAN KUALA LAMPUR

Report No: 2017030819415

A. JADUAL DAN NAMA PEKERJA BERTERKAIT

Jawatan	Container
Jabatan	Container - CTH (Maf)
Subjek	Container - CTH (Maf)
Program Bertugas	MCHD (ZEM) BIN MOHAMMAD DALYI
Kejuruteraan Kemungkinan	Pro22 (beroperasi dengan unit) yang berada di peringkat depan tidak baik

B. MANDAGI (ORANG YANG TERLIBAT DALAM KEJALAMAN)

Stesen	Mangsa
Nama	Mohd Hafeez bin Mohd Hani (017_3880014)
No. KP	88007-10-0001
No. Karta	300401
Jumlah	01 (Terdak) / 01 (Bakar) / 01 (Luka)
Jawatan	CPM
Kejuruteraan Kemungkinan	Mensuri PM
Kejuruteraan Kemungkinan	Mensuri PM
Tempat Berkehadapan Di Northport	2 (Terdak) / 1 (Bakar) / 1 (Luka)
Tempat Berkehadapan Dalam Kawasan Sekeliling	1 (Terdak) / 0 (Bakar) / 0 (Luka)
Status Penilaian	Pelajar Temp - Northport
Nama Syarikat Kontraktor (jika berkenaan)	-
Alamat tempat tinggal	Lrt 4208 no 2 Jalan Hasean (Sungai Uluang) 4100 Klang Selangor

C. SIKAP/UNIT KEMALANGAN

Tahap Kejadian	15/03/2017 (04:15:00)
Masa	20:00 (19:00)
Calon Kerja	001
Tempat kejadian	Pilih PM dengan tidak baik (tidak dalam PM)
Pelaporan pemangsa yang dibekalkan ketika kemalangan	Mensuri PM 722
Sebarang hal yang mengganggu ketika kemalangan	PM 722 - Status, bunder - kerok (Tiang control air bengkok (jika) kemudi - pasak (jika) PM800 - Pda juru dan bendera bengkok dan kerok
Perihal kemalangan harta benda (jika ada)	1 (Hak) / 1 (Bakar) / 1 (Luka)
MRD (MRC)	0 (Hak) / 0 (Bakar) / 0 (Luka)
Jenis Kemalangan	Tidak Kekal
Keputusan Ujian Air Kemungkinan	Negatif
Lain-lain maklumat yang membantu penyelidikan	Sambutan dari laporan kemalangan.
Jenis perkerja yang terlibat dalam kemalangan	PM 722 dan PM800

ACCIDENT REPORTING BY ITEM - NARS SO

CONVA-MEHTI DOKOHAN DALAM MASA SECTOHAN JAWA SELATAN SELATAN KUALA LAMPUR

Report No: 2017030819415

D. LANGKAH PENGALIHAN KEMALANGAN BERILUAS KEMALANGAN

Ara perhubungan dari (PPE) yang dibekalkan kepada mangsa	Ketahui Keselamatan
Penggunaan Kaca Kemalangan	0001 (PPE)
Pelantikan	Tidak Lempang
Sebarang tindakan di bawah pengawasan pemangsa	00 (0 orang)
Nama perkerja	Emmanuel Sidiq bin Ahmad
Persekitaran kerja semasa untuk kemalangan	00
Co-ordinator kemalangan yang ada pada semasa berlaku (jika berkenaan)	0000 (jika ada)

E. PERALIS KEMALANGAN

Ceritakan mengenai tindakan dari masa hingga selepas kemalangan tersebut dengan tepat dan jelas

Tahun	Kemungkinan
2000 (Yes)	Mangsa kemalangan PM 722 berlepas di atas 10 meter di belakang di blok CC semasa itu berlepas PM mangsa pusing mengenai pemangsa beliau hingga berlepas PM 800 yang pusing di atas.
(Yes)	
(Yes)	
(Yes)	
(Yes)	
(Yes)	

F. PERALIS KEMALANGAN (kemungkinan) ATASNYA GABUNG BANGKAL, BERTERAKSI, KAWASAN BERSEKUTU

Berikan senarai foto yang menunjukkan bahari - lagi / tempat kejadian.

No.	Document Name	Date Submitted
1	PM800.JPG	14-03-2017
2	PM800(1).JPG	14-03-2017
3	PM722.JPG	14-03-2017
4	PM722(1).JPG	14-03-2017
5	PM722(2).JPG	14-03-2017
6	Laporan kemalangan pemangsa PM722.pdf	14-03-2017
7	NCR no. 12342 pemangsa PM722.pdf	14-03-2017

G. FAKTOR - FAKTOR PENYEBAB KEMALANGAN

Hasilkan tidak selamat. Sila huraikan.	Tidak
Perbuatan tidak selamat. Sila huraikan.	Pemangsa PM722 pusing mengenai pemangsa dengan selamat.
Lain-Lain. Sila huraikan.	Tidak

H. KEMENTERIAN PENYUSUN JAWABAN/MAJLIS KESELAMATAN/UNIT KESEKUTUAN CEMERITA BINA LAMA

Langkah Segera - Program Bersejarah (jika ada)	Andai gajih kemalangan dan bawa pemangsa ke PCC untuk gajih
Langkah Jangka Panjang - Kertas Selangin (jika ada) <td>Menggunakan insurans yang ada pemangsa PM722. NCR telah dilakukan ke atas pemangsa tersebut kerana dua ketika pemangsa sehingga menyebabkan kemalangan.</td>	Menggunakan insurans yang ada pemangsa PM722. NCR telah dilakukan ke atas pemangsa tersebut kerana dua ketika pemangsa sehingga menyebabkan kemalangan.
Langkah Jangka Panjang - KEE & HED (jika ada) <td>Tahap kemalangan secara berkala dari pengiraan melalui IAT terhadap semua pemangsa untuk membolehkan kemalangan dalam pemantauan.</td>	Tahap kemalangan secara berkala dari pengiraan melalui IAT terhadap semua pemangsa untuk membolehkan kemalangan dalam pemantauan.

I. FOLLOW UP ACTION

No.	Corrective Action / Recommendation	Responsible Party	Target Date	Remark
--- No follow up available for this report ---				

J. LAPORAN PEKERJA BERTERKAIT

Nama	Mohd Hani bin Mohamad Saah
Jawatan	02 (Mensuri CTH)
No. KP	7712010002
St. Karta	28072
Tahap	15/03/2017 (04:15:00)

K. LAPORAN PEKERJA BERTERKAIT

Nama	Mansur bin Abdullah
Jawatan	00M
No. KP	72814-15-0115
St. Karta	30001
Tahap	15/03/2017 (04:15:00)

D) Evaluation (cont.)

iii. Audit

- Conduct internal audit annually to evaluate HSE compliance to legal requirement and HSE Management System.



D) Evaluation (cont.)

iv. Management Review

- Conduct Management Review Meeting annually, chaired by CEO and attended by Senior Management team members.
- HSE performance, compliances and improvements are presented and discussed during the meeting.

ISO 45001 Management Review Meeting



ISO 45001:2018 MANAGEMENT REVIEW MEETING

3rd December 2020 (Thursday) @ 9.30am



E) Action for Improvement

i. Preventive & Corrective Action

- ❑ Continuous improvement actions are taken from Corrective Action Record (CAR).
- ❑ CAR Action items are being monitored frequently.

NORTHPORT (MALAYSIA) BHD CORRECTIVE ACTION REQUEST (CAR) FORM			
A. INFORMATION			
City/Dept:	Procedure No. <small>(procedure no. if any)</small>		
Lead Auditor:	ISO 45001:2018 Clause No.:		
Auditee:	Audit Date:		
B. DETAILS OF NON-CONFORMITY <small>(to be completed by Lead Auditor)</small> <small>Where deficient process or services are identified and weaknesses shall be stated</small>			
Issued by <small>(Lead Auditor)</small>	Signature	Name	Date: <small>(DD/MM/YYYY)</small>
Agreed by <small>(Auditee)</small>	Signature	Name	Date: <small>(DD/MM/YYYY)</small>
C. DETAILS OF CORRECTIVE ACTION <small>(to be completed by Manager responsible)</small> <small>Corrective Action information shall include root cause, any short term containment action and action taken to prevent recurrence</small>			
Target Completion Date <small>(DD/MM/YYYY)</small>			
Prepared by: <small>(Manager responsible)</small>	Signature	Name	Date: <small>(DD/MM/YYYY)</small>
D. VERIFICATION OF ACTION TAKEN <small>(to be completed by Lead Auditor upon corrective action completion)</small> <small>Include details of any subsequent actions taken</small>			
Verified by: <small>(Lead Auditor)</small>	Signature	Name	Date: <small>(DD/MM/YYYY)</small>

Masterlist of Non Conformities (NC) ISO 45001 Finding

No	Audit	Dept/Div	Issue Date	Description	Standard Clause No	Standard Requirement	Corrective Action Taken	Status	Completion Date
1	Gap Assessment	HSE	11/4/2018	As per ISO 45001:2018 standard requirement, Northport shall determine external and internal issues that are relevant to its purpose and that affect its ability to achieve the intended outcome of its OH&S management system. However, Northport has get to determine external and internal issues as required by standard requirement	4.1	Understanding the organization and its context	NMB determined external and internal issues that are relevant to its purpose and that affect its ability to achieve the intended outcome of its OH&S management system	Closed	01/10/2018
2	Gap Assessment	HSE	11/4/2018	Northport has get to determine the relevant needs and expectations of workers and other interested parties as required by ISO 45001: 2018 standard requirements	4.2	Understanding the needs and expectations of workers and other interested parties	NMB determined external and internal issues that are relevant to its purpose and that affect its ability to achieve the intended outcome of its OH&S management system	Closed	01/10/2018
3	Gap Assessment	HSE	11/4/2018	Reviewed Policy statement for Health, safety and environment dated 16th Feb 2016 by North Port Previous Chief Executive Officer (Dato' Azman Shah Mohd Yusof). HSE policy did not include the specific nature of its business (Scope), commitment of to eliminate hazards and reduce OH&S risks and provides a framework for setting the OH&S objectives as per ISO 45001:2018 standard requirement	5.2	OHS Policy	Policy reviewed to ensure it is still relevant and appropriate to the activity	Closed	01/09/2018
4	Gap Assessment	HSE	11/4/2018	Documented process in the OHSMS such as DSH Manual and procedures has get to be approved by the management which is part of management commitment	5.1	Leadership and commitment	OHSMS Manual & Procedures to be approved by management	Closed	23/11/2018
5	Gap Assessment	HSE	11/4/2018	Northport has get to determine the risks and opportunities that need to be addressed as required by ISO 45001:2018 standard requirement	7.5	Documented Information	Northport has established Risk and opportunity register and SW/T analysis. Northport will review the risks and opportunities during management review	Closed	01/10/2018
6	Gap Assessment	HSE	11/4/2018	NMB has get to ensure any of its staff has been adequately trained on ISO 45001:2018 standard requirements	7.2	Competence	NMB has sent their staffs for the ISO 45001:2018 standard requirements training as per trainings records below: 1. ISO 45001 Risk assessment and implementation training conducted on 10 & 13 Aug by LPIQA 2. ISO 45001 OSHMS workshop conducted on 24, 30, 2018 3. ISO 45001:2018 internal OSHMS auditor conducted on 25th & 2th Sept 2018	Closed	01/09/2018
7	Gap Assessment	HSE	11/4/2018	Operational planning and control NMB has get to established OHS operational control procedure as required by law and / or by ISO 45001:2018. Some of the procedure was not available for review during the audit The procedure are as below: Lifting procedure Chemical Working and height procedure	8.1	Operational planning and control	OHSMS Manual & Procedures to be approved by management	Closed	23/11/2018

E) Action for Improvement (cont.)

i. Preventive & Corrective Action (cont.)

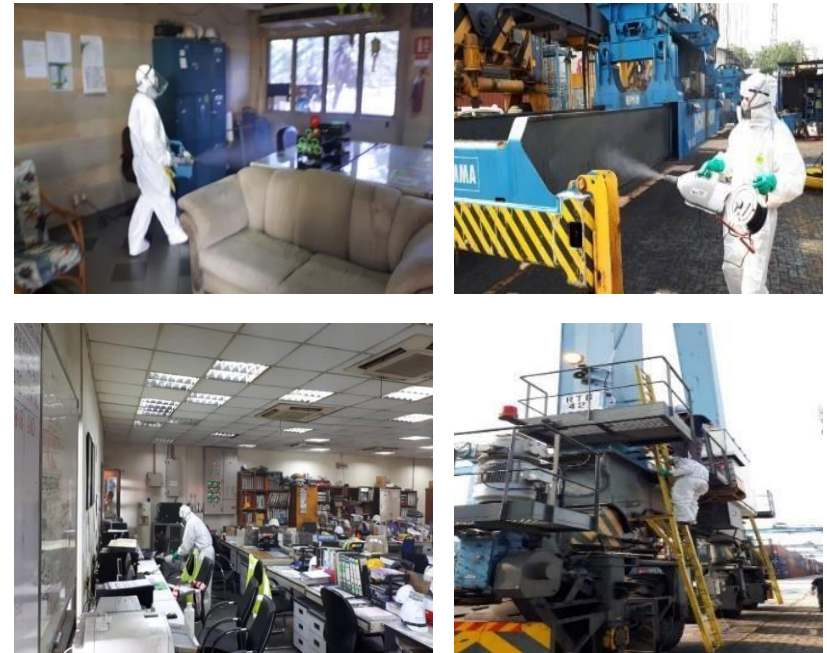
PROACTIVE MEASURES

1. Disinfection works carried out at employees concentrated areas and stevedore rest areas.
2. The first responder to perform disinfection works is Northport's Fire and Rescue Team who is equipped with necessary tools, materials and PPE.



REACTIVE MEASURES

1. Disinfection works will be carried out whenever suspected case is reported.
2. Disinfection works are carried out internally by Northport's Fire and Rescue team. Authorized disinfection companies are also engaged if required.



E) Action for Improvement (cont.)

ii. Continuous Improvement & Moving Forward



Maintenance
ISO 45001
Certification

Enhanced
Surveillance
System

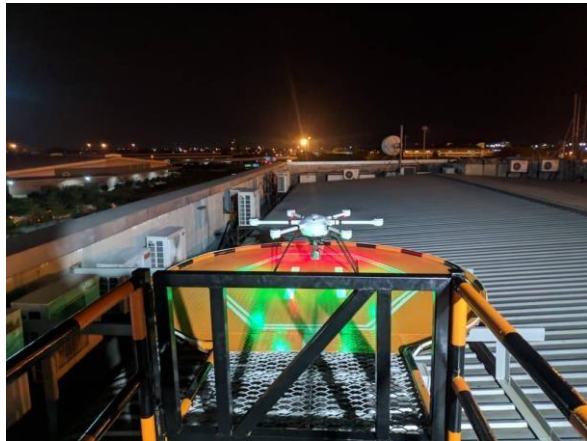
**Northport's
Continual
Improvement
Towards
Excellence**

Awards &
Achievements

Compliance
to Legal
Requirements

Enhanced Surveillance System

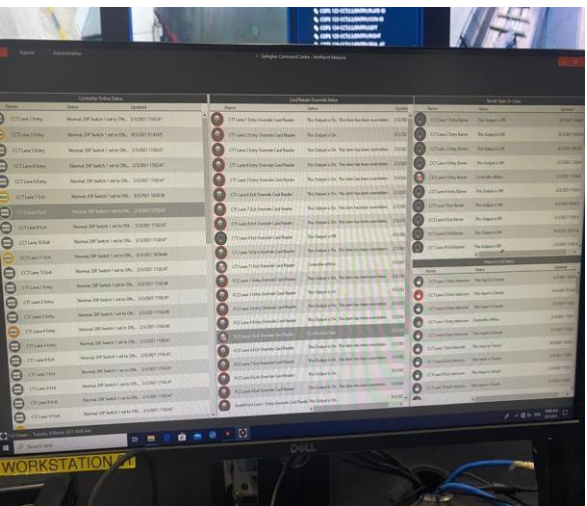
1. Drone System



Established new Control Room and 252 additional CCTVs at hot spot areas integrated with drone camera footage. Fully operational since 1 May 2019. The first Malaysian Port to use drones for surveillance.

Enhanced Surveillance System (Cont.)

2. Gate Access Control System (GACS)



Best Port **Safety Management Award 2021**

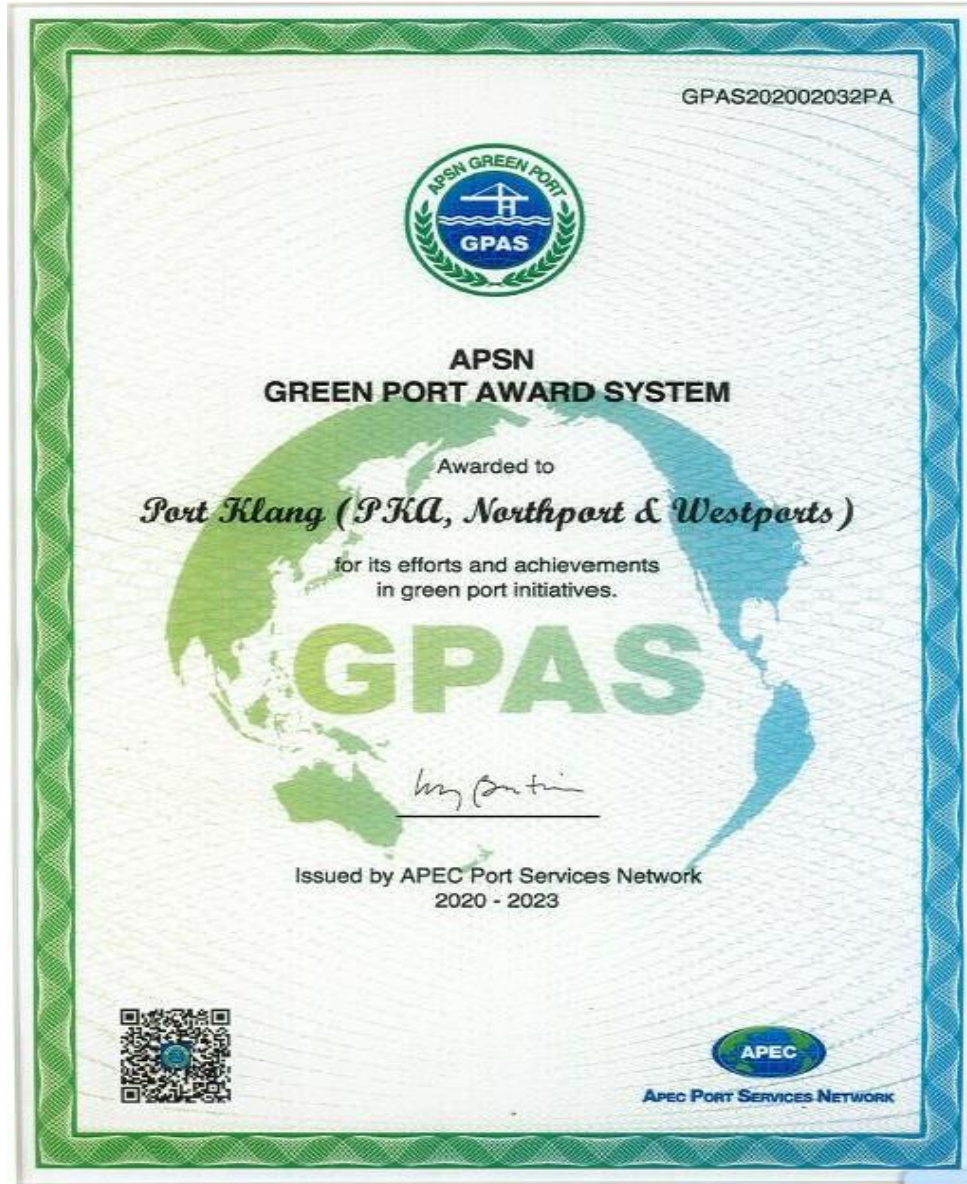


NCOSH



OSH AWARD 2019

ASPN Green Port Award System 2020-2023



ABMS Certification

On 23rd December 2020, Northport became the first port in Malaysia to be certified ISO 37001:2016.



Northport terima pensijilan ISO 37001:2016

PETALING JAYA – Northport (M) Bhd, (Northport), ahli Kumpulan MMC, menjadi pelabuhan pertama di Malaysia yang memperoleh ISO 37001:2016 Sistem Pengurusan Anti Rasuah (ABMS) dari SIRIM QAS International Sdn. Bhd. (SIRIM QAS).

Ketua Pegawai Eksekutifnya, Datuk Azman Shah Mohd. Yusof berkata, pensijilan tersebut menunjukkan komitmen syarikat terhadap tahap integriti dan budaya beretika tertinggi di dalam pengoperasian perniagaan sehari-hari.

"Kami yakin bahawa pensijilan ini akan meningkatkan lagi keyakinan pelanggan dan rakan perniagaan terhadap Northport," katanya dalam kenyataan yang dikeluarkan semalam.



AZMAN (kanan) menerima sijil ISO daripada Mohd. Hamim di pejabat Northport di Pelabuhan Klang semalam.

Pengurus Besar Kanan Jabatan Pensijilan Sistem Pengurusan 'SIRIM QAS,' Mohd. Azman Hamim Imam Mustain telah menyerahkan sijil ISO kepada Northport.

Pensijilan ISO 37001:2016 adalah piawisan antarabangsa yang menetapkan syarat dan memberikan panduan untuk mewujudkan, melaksanakan, memantau, menguji dan membaiki sistem dan proses mengurangkan risiko berlakunya rasuah di dalam organisasi.

Sejak pengambilalihan oleh MMC, Northport telah memulakan langkah-langkah transformasi berlandaskan nilai-nilai teras baharu syarikat.

Pada 23 Disember 2020, segala inisiatif dan usaha yang dijalankan oleh Northport membuahkan hasil setelah SIRIM QAS mengiktiraf Northport dengan ISO 37001:2016 berikutan pelaksanaan audit pensijilan yang komprehensif.



Northport terima sijil ISO 37001:2016

PETALING JAYA: Syarikat di bawah Kumpulan MMC, Northport (Malaysia) Berhad menjadi pelabuhan Malaysia pertama dianugerahkan sijil Sistem Pengurusan Antirasuah (ABMS) ISO 37001:2016 daripada SIRIM QAS International Sdn. Bhd.

Ketua Pegawai Eksekutif Northport, Datuk Azman Shah Mohd. Yusof berkata, penganugerahan tersebut adalah bukti komitmen syarikat itu ke arah tahap integriti tertinggi dan budaya beretika dalam operasi perniagaannya.

"Kami percaya sijil ini akan melonjakkan keyakinan dalam kalangan pelanggan, rakan kongsi perniagaan dan pemegang taruh lain terhadap Northport," katanya dalam kenyataan dekat sini semalam.

Sijil tersebut dianugerahkan kepada Northport dalam

sebuah majlis ringkas di syarikat tersebut semalam oleh Pengurus Besar Kanan Jabatan Pensijilan Sistem Pengurusan SIRIM QAS Mohd. Hamim Imam Mustain.

Northport menerima pengiktirafan tersebut pada 23 Disember lalu sebelum majlis penganugerahannya diadakan semalam.

Sijil tersebut adalah standard antarabangsa yang menetapkan keperluan dan memberikan panduan untuk memantau, melaksanakan, menguji, menyemak dan menaik taraf sistem dan proses pengurusan antirasuah serta mengurangkan risiko rasuah dalam organisasi.

Azman Shah berkata, Northport berbangga kerana keseluruhan proses memperoleh sijil tersebut diselenggarakan oleh pasukan integritinya sendiri.

ISO 45001 Re-Certification

- Northport (Malaysia) Bhd has been certified with ISO 45001:2018 Occupational Health & Safety Management System (OHSMS) since April 2019 by Lloyd’s Register Quality Assurance (LRQA).
- Northport is the first port in Malaysia to be certified with ISO 45001:2018.



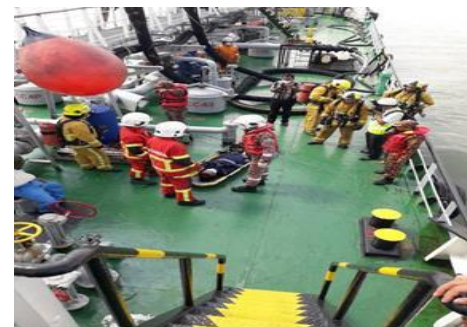
Inclusion of 40th Regiment Port Specialists in Business Continuity Plan (BCP)

- Rejimen Askar Jurutera Diraja was established in 1953 as part of the Malaysian Armed Forces volunteer corps and is activated during times of crisis and undergoes annual camp training.
- There are 4 regiments in the RAJD to safeguard the continuity of four important national infrastructure, namely ports, railways, electricity and water.
- 40th Regiment Pakar Pelabuhan, established in 1962 are consists of 6 squadrons representing the ports of Malaysia by location, namely Port Klang, Kuantan, Penang, Johor, Sabah and Sarawak.
- As of April 2020, the Commanding Officer of 40th Regiment in charge of all the ports in Malaysia is Lt Kol Dato' Azman Shah Mohd Yusof, the CEO of Northport.
- No. 1 Skuadron is headquartered in Northport and as of 2020, has been included as a component of Northport's BCP.



Northport's Disaster Management Exercise (DMEx)

- Disaster Management Exercise, DMEx-NMB 2020 was conducted on 29 September 2020.
- It was a Tier 2 drill conducted with the involvement of related authorities such as Fire and Rescue Department of Malaysia (JBPM), Marine Department Malaysia, Port Klang Authority (PKA) and Department of Environment (DOE).
- This was Northport's and JBPM's first and largest joint exercise to date.
- 40th Regiment RAJD also participated in the joint exercise as part of their annual camp training and as part of Northport's initiative to include RAJD in its Business Continuity Plan.



NORTHPORT THE SAFE PORT



The role of sea ports in the global supply chain and global production networks has become more prominent during COVID-19, amid market disruptions. This highlights the importance of safe and environmentally friendly ports that also have strong economic potential.

Across the international maritime trade industry, ports strive for best practices to integrate the United Nations Sustainable Development Goals (SDGs) into their operational strategies. According to the World Ports Sustainability Report 2020 by the World Ports Sustainability Programme, the SDGs can be applied in the port's day-to-day business in many ways namely:

SDG 3: Good Health and Wellbeing

- Improving health and safety awareness of employees through training
- Enhancing port safety and security and minimising risk

SDG 4: Quality Education

- Enhance lifelong learning for employees

SDG 9: Industry, Innovation and Infrastructure

- Piloting, testing and implementing innovative IT and digital technologies
- Minimising environmental impact

SDG 13: Climate Action

- Improving energy efficiency of port operations, processes and services

A collective achievement

In 2019, Northport (Malaysia) Bhd, a member of MMC Group, Malaysia's leading utilities and infrastructure group, became the first Malaysian port to be awarded the ISO 45001:2018 standard for management systems, demonstrating an emphasis on better and safer working conditions.

As one of Malaysia's busiest ports, Northport Chief Executive Officer (CEO), Dato' Azman Shah Mohd Yusof said that it was important for Northport to earn the ISO 45001:2018 certification to further lend credence to the company's aspiration to be known as a 'Safe Port'.

"Recognised locally and internationally, the efforts made toward the certification is a testament of Northport's commitment to protect our employees, customers, contractors, service providers and port users from work-related accidents. Ultimately, this standard has helped to improve the health, safety and environment (HSE) culture among Northport employees."

The organisation's journey towards ISO 45001:2018 certification began in 2012, spurred by its employees and leadership. The effort was further heightened after MMC Group acquired Northport in early 2016.

"Northport's employees served as the most crucial assets and agents of change in ensuring effective implementation of HSE through the contribution of ideas and input for continuous improvement.

"The tone of the Senior Management and Board of Directors has been consistently clear and this has further enabled the staff to embrace a more pronounced occupational health culture," said Dato' Azman Shah.

Among the roles played by the employees include:

- All employees are encouraged to actively participate in HSE programmes which include HSE awareness campaigns, daily toolbox briefings, hearts and minds programmes, and incident lessons learnt sharing.
- Northport embraces shared responsibility in preventing HSE related incidents. Action will be taken against the incident contributor and other staff involved in the work process including the supervisors and line managers.
- Northport emphasises on line ownership programmes where line managers and supervisors are required to conduct HSE enforcement within their workplace.
- The UCUX or 'You See You Act' initiative aims to promote and enhance incident reporting. Reports of any unsafe conditions will be made through UCUX medium, WhatsApp group and online system in which incident alerts can be immediately reported by staff and action will be taken immediately.
- Active participation in the Safety Councils at the company and departmental levels. Northport's Safety Council meetings are held on a quarterly basis.

Building the right competence

Training plays an important role in equipping Northport's employees with the right skills for effective ISO implementation.

Dato' Azman Shah said, "Skills training is crucial and contributes towards the company's HSE performance. It helps employees improve their skills by following the right procedures and safety standards.

"Achieving the highest level of consistency is the main goal of skills training. We have upskilling modules in place which directly address employees' weaknesses and improve individual performance."

The training modules comprise of familiarisation of workplace hazards and international best practices which will help to reduce HSE risks and allow employees to take precautionary measures.

"Based on what they have learnt, employees will also be able to improve on the Standard Operating Procedures and Work Instructions that are currently in place," explained Dato' Azman Shah.

At Northport, employees and service providers will undergo training to refresh their skills from time to time in order to meet the ISO standards.

The frequency of the skills training and retraining programmes varies from one module to another. For instance, the Prime Mover (terminal tractors) handling course takes 42 days and a refresher training will be conducted every two years."

The training programmes cover both soft skills and competency related training, explained Dato' Azman Shah.

"Among the soft skills-related courses are ISO 45001:2018 Management System Awareness programmes, as well as legal and compliance, amongst others. Meanwhile, competency-related training enhances skills such as working at a height, basic fire-fighting, water survival training, electrical safety, working in confined spaces, and many others."

As the first port in Malaysia to deploy drones for aerial surveillance, Northport proves it is serious about nurturing talent with Industry 4.0 (IR4.0) skill sets.

With lower carbon emissions, drones fulfil various port security needs including general surveillance, parameter monitoring and detection of suspicious activity.

"The process of identifying talents for IR4.0 skillsets is made through in-house screening involving existing employees

in the safety and security field, with basic exposure and knowledge on IR4.0 technology.

"We were fortunate that we have several younger staff who are drone-enthusiasts. The talents underwent thorough skill sets training which covered the finer points of surveillance, as well as inspection of facilities and equipment. Their basic knowledge on the latest technology helps to speed up the process," said Dato' Azman Shah.

Navigating business amid the pandemic

Sustainable organisations strive to balance the triple bottom line of people, planet, and profit to achieve long-term success and viability.

In confronting the business challenges posed by the current health crisis, Northport has established the "Guide on Business Continuity Planning for COVID-19". The document lists initiatives and actions that need to be taken to ensure that Northport's operations run as usual amid the pandemic.

Among the initiatives are:

- Compulsory body temperature screening at all entry points whereby port users with body temperature of 37.5°C and above are prohibited from entering the terminal.
- Regular disinfection of hot-spots, gathering places and high density common areas conducted by the Fire and Rescue and 40th Regiment of the Royal Army Engineers Regiment teams.
- Ensure effective communication through posters, videos, notices, emails and WhatsApp messages on health information, best practices and procedures which are constantly shared with employees and port users.
- Facilitate all stakeholders to embrace the new norms including the wearing of Personal Protective Equipment (PPE) such as face

masks, enforcement of social distancing and better hygiene practices including provision of hand sanitiser dispensers.

- Activation of alternate work sites to ensure business continuity in the event a COVID-19 case is detected at a specific work area.
- Standard Operating Procedures for the sign-on and sign-off of vessel crew and transportation of positive cases to the designated hospitals or quarantine centres.

On January 26 this year, Northport activated the Crisis Response Team (CRT), led by Northport CEO as the Emergency Crisis Commander to monitor the pandemic situation.

Constant communications and engagement with the relevant authorities such as Port Health and the Port Klang Authority have been intensified to ensure that the organisation adheres to the latest instructions, guidelines and requirements related to the pandemic.

The company is dedicated to ensure it will continue to protect all its stakeholders and provide a safe, secure and sustainable environment to work in, during and after this unprecedented global pandemic.



NORTHPORT'S HSE EFFORTS HAVE EARNED THE FOLLOWING AWARDS:

- National Occupational Safety and Health (NCOOSH) Award 2019 (Business Services Category)
- MSOSH OSH GOLD AWARD 2018 (Class 2) (Workplace Health Promotion (WHP) Category)
- MSOSH OSH GOLD AWARD 2018 (Class 2) (Logistics & Transportations Category)
- MSOSH OSH GOLD AWARD 2017 (Class 2) (Logistics & Transportations Category)
- MSOSH OSH SILVER AWARD 2016 (Logistics & Transportations Category)
- ASPN Green Port Award System (GPAS) 2016

SEE ADVERTISEMENT ON PAGE 45



COVID-19 Pandemic Management

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Activation of Northport's Crisis Response Team (CRT)

Compulsory body temperature screening at gate entrance

Compliance to PPEs requirements

Disinfection and Sanitization Works

Social Distancing

Remote/Alternate sites

BCP Guidelines

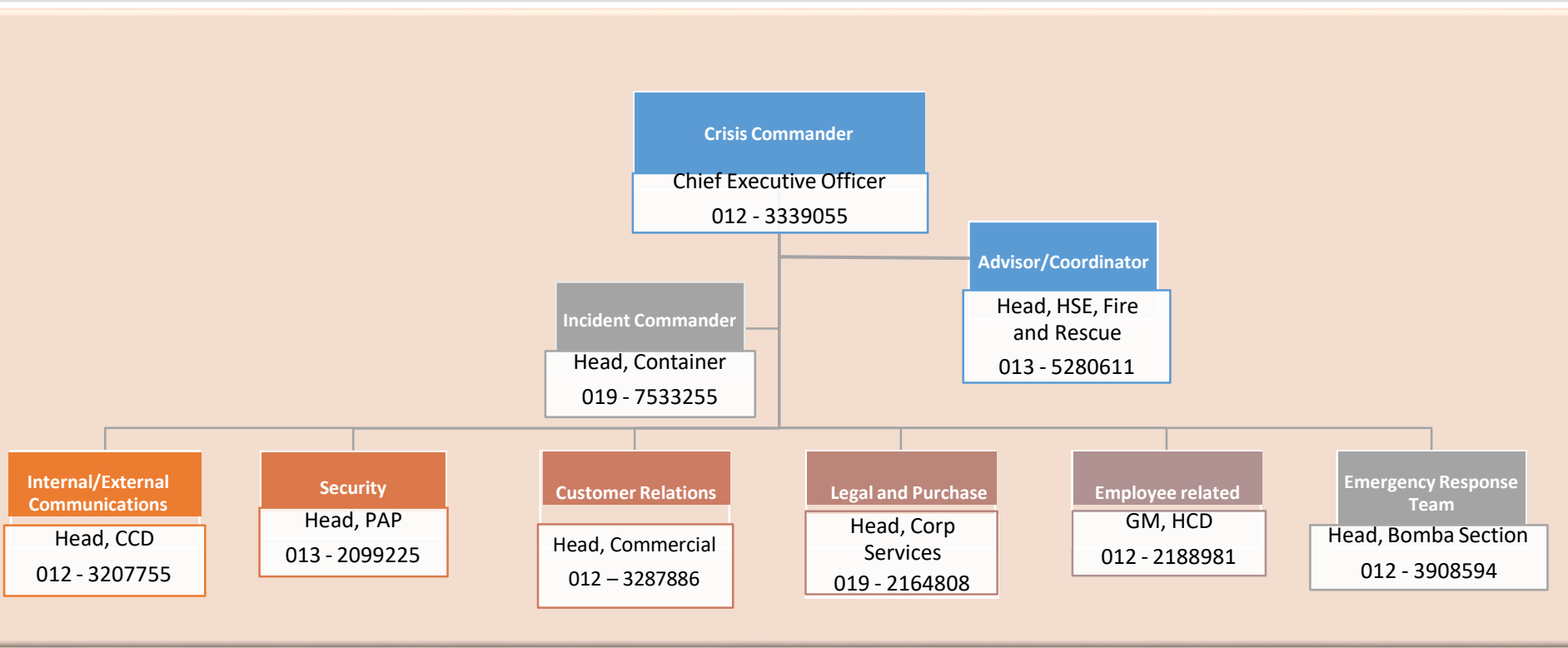
Incoming vessel and vessel crew screening

Port User Contact Tracing

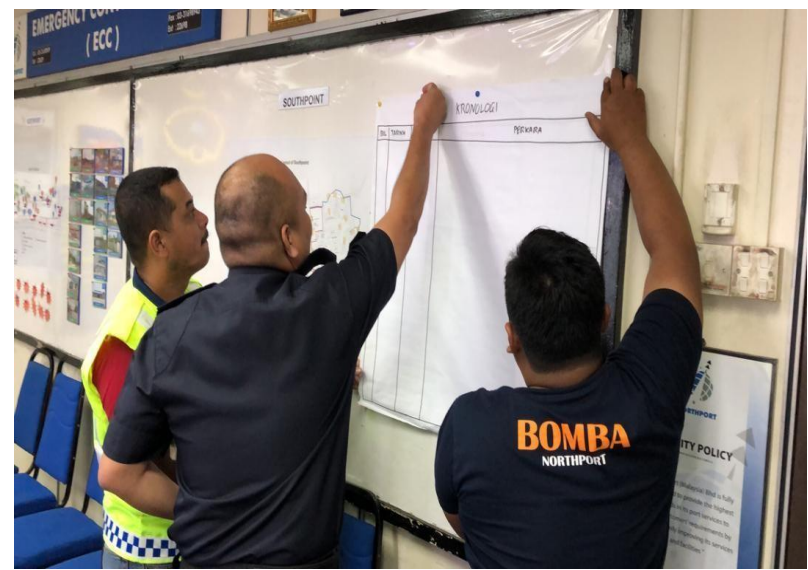
Communication of COVID-19 Information

ACTIVATION OF CRISIS RESPONSE TEAM (CRT)

CRT Chain of Command



ACTIVATION OF CRISIS RESPONSE TEAM (CRT) (Cont.)



KAPAL YANG BERLABUH (CONVENTIONAL)

NO.	NAMA KAPAL	WARANTIN	STATUS	REMARKS
1.	LENA W/S	NO	IF OPERATION	NOT FROM CHINA

KAPAL YANG AKAN BERLABUH

NO.	NAMA KAPAL	WARANTIN	ETA	REMARKS
1.	PIONEER STAR W/S/S	NO	ETA: 1200 PM 2/23 FROM: 0800/0900	NOT FROM CHINA
2.	COOL GUN W/S	NO	ETA: 1600 PM 2/23	NOT FROM CHINA
3.	HOSBI B W/S	NO	ETA: 2355 PM 2/23	NOT FROM CHINA
4.	STOLT APAL W/S-S	NO	ETA: 0000 PM 2/24	NOT FROM CHINA
5.	EASTERN LIBERTY W/S	NO	ETA: 1000 PM 2/23	NOT FROM CHINA
6.	PAU A			

COMPULSORY BODY TEMPERATURE SCREENING AT GATE ENTRANCE



COMPLIANCE TO PPEs REQUIREMENTS

FACE MASK (3 PLY)

3 PLY mask specification:
Bacterial Filtration Efficiency (BFE),
Particular Filtration Efficiency (PFE)
& Breathability Test (differential pressure) which are recognized by *Skim Akreditasi Makmal Malaysia (SAMM)*

HAND SANITIZER

PPE DISTRIBUTION TO STAFF

LATEX DISPOSABLE GLOVE

DISPOSABLE APRON

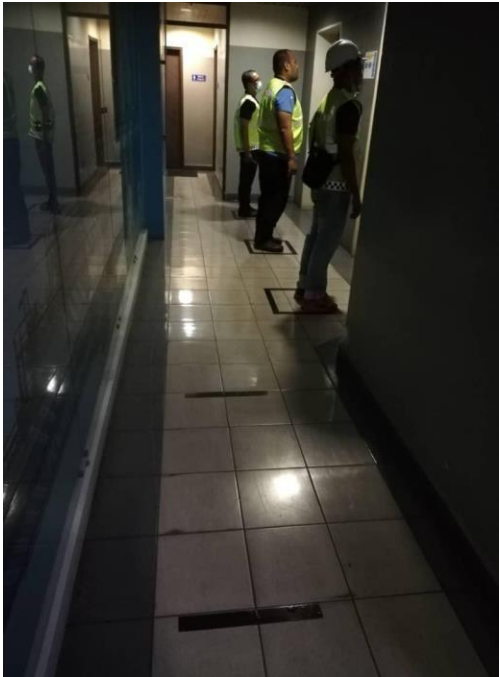
Priority is given to Northport Frontliners team




DISINFECTION & SANITIZATION WORKS





SOCIAL DISTANCING




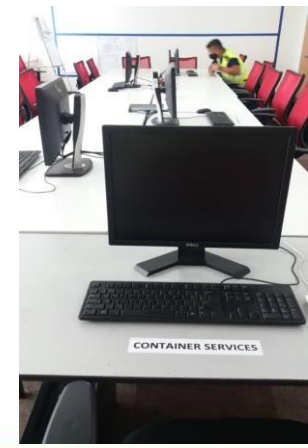
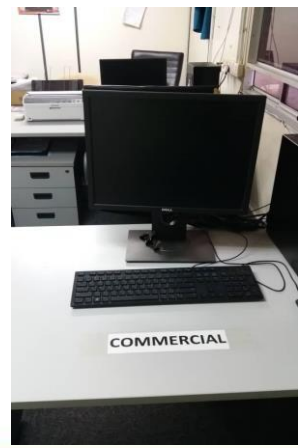
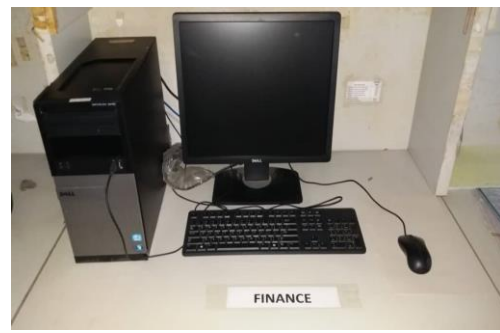
REMOTE & ALTERNATE SITES

 Northport activated split operations mode of business.

 Administrative works personnel have been instructed to work from home (WFH).

 Critical functions are now being divided into 2 teams in split operations mode (work from home and work in office) group of people.

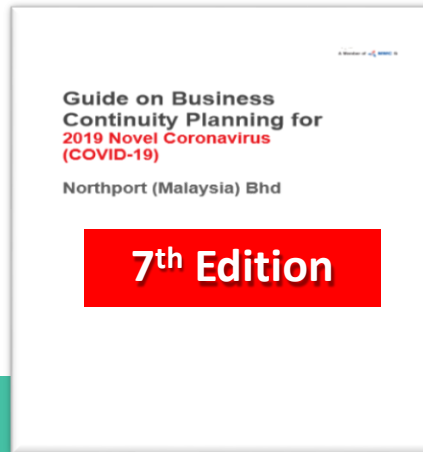
 Alternate sites have been established at various locations to ensure immediate and adequate time allocated in the event of any workstation need to be quarantined.



1. Business Continuity Planning

- ❑ Steps taken in BCP which covers:
 - Human Capital Management.
 - Process and business functions
 - Supplier and customer management.
 - Communications.

ENSURE ADEQUATE PREPARATION FOR BUSINESS CONTINUITY



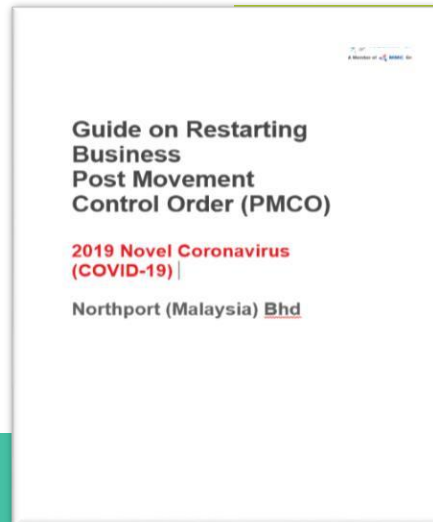
NORTHPORT DISEASE OUTBRAKE FRAMEWORK (NDOF)

- ❑ NDOF is a colour-coded table that shows:
 - Nature of disease, impact on daily life and advice to port user at different alert levels.
 - The NDOF alert level is used as a guide on when to activate the business continuity measure.
 - Measures shall be in line with advisories by MOH and other government agencies.

2. Restarting Business Post Movement Control Order (PMCO) Guideline

- ❑ Restarting business PMCO:
 - Measures need to be in place as people return to work for prevention of new infections.
 - Managing gradual restart with best practices on infections control and employee health.
 - Development of COVID-19 SOP and protocol.

RESTARTING BUSINESS POST MOVEMENT CONTROL ORDER (PMCO)

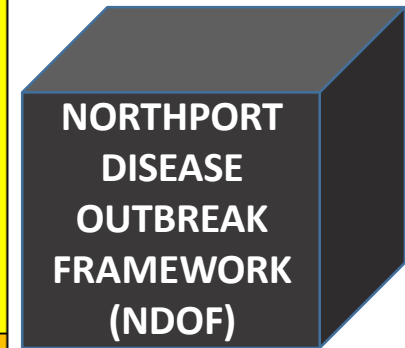


GOOD HYGIENE AND INFECTION CONTROL

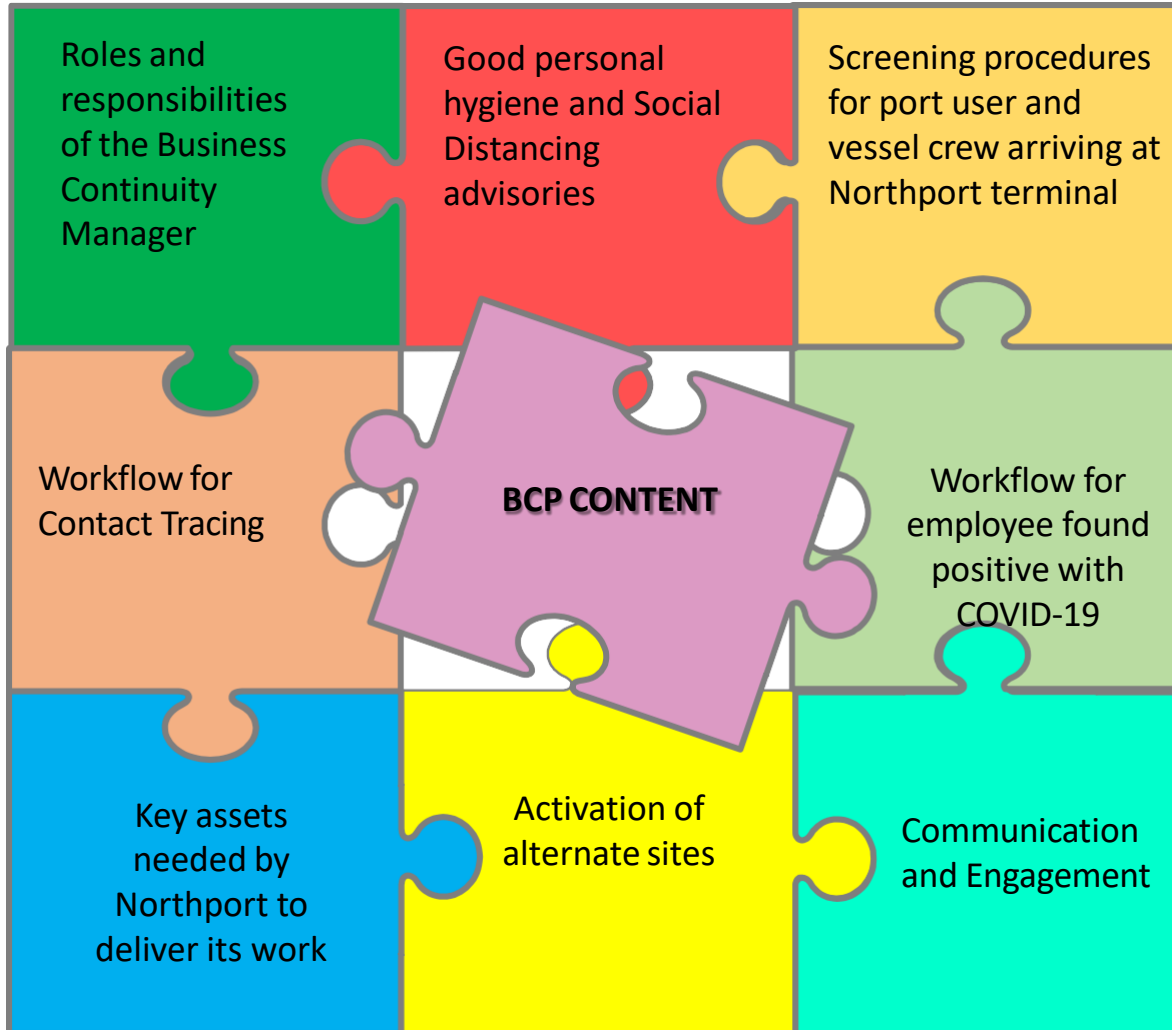
- ❑ Good hygiene and infection control:
 - Disinfection/sanitization works
 - Start of operations
 - Protection of employees
 - Workplace preparations
 - Shared facilities
 - Employee procedures
 - Employee communication
 - Port user and contractors

ACTIVATION OF BUSINESS CONTINUITY PLAN (BCP)

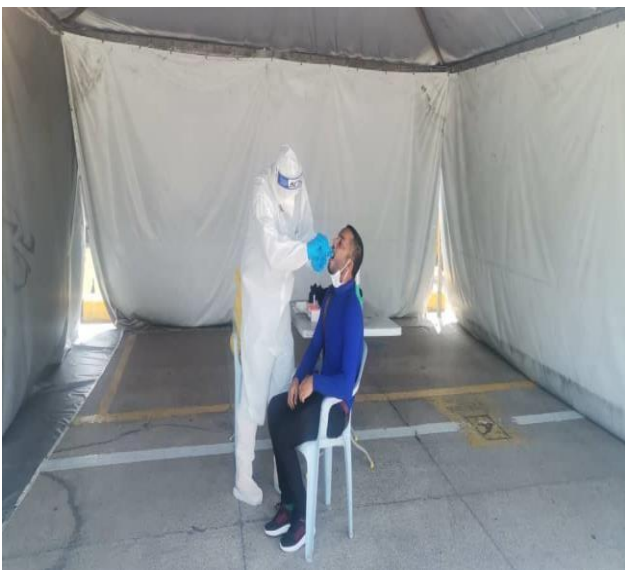
Colour	Nature of Disease	Impact on Daily Life	Advice to Public
Green	<ul style="list-style-type: none"> Disease is mild OR disease is severe but does not spread easily from person to person (e.g. MERS, H7N9). 	<ul style="list-style-type: none"> Minimal disruption e.g. border screening, travel advice. 	<ul style="list-style-type: none"> Be socially responsible; if you are sick, stay home. Maintain good personal hygiene. Look out for health advisories.
Yellow	<ul style="list-style-type: none"> Disease is severe and spreads easily from person to person but is occurring outside Malaysia <ul style="list-style-type: none"> OR Disease is spreading in Malaysia but is: <ul style="list-style-type: none"> Typically mild i.e. only slightly more severe than seasonal influenza. Could be severe in vulnerable groups (e.g. H1N1 pandemic) <ul style="list-style-type: none"> OR Being contained 	<ul style="list-style-type: none"> Minimal disruption e.g. additional measures at border and/or healthcare settings expected, higher work and school absenteeism likely. 	<ul style="list-style-type: none"> Be socially responsible; if you are sick, stay home. Maintain good personal hygiene. Look out for health advisories.
Orange	<ul style="list-style-type: none"> Disease is severe AND spreads easily from person to person, but disease has not spread widely in Malaysia and is being contained (e.g. SARS experience in Malaysia). 	<ul style="list-style-type: none"> Moderate disruption e.g. quarantine, temperature screening, visitor restrictions at hospitals. 	<ul style="list-style-type: none"> Be socially responsible; if you are sick, stay home. Maintain good personal hygiene. Look out for health advisories. Comply with control measures.
Red	<ul style="list-style-type: none"> Disease is severe AND is spreading widely. 	<ul style="list-style-type: none"> Major disruption e.g. school closures, work from home orders, and significant number of deaths. 	<ul style="list-style-type: none"> Be socially responsible; if you are sick, stay home. Maintain good personal hygiene. Look out for health advisories. Comply with control measures. Practise social distancing and avoid crowded areas.

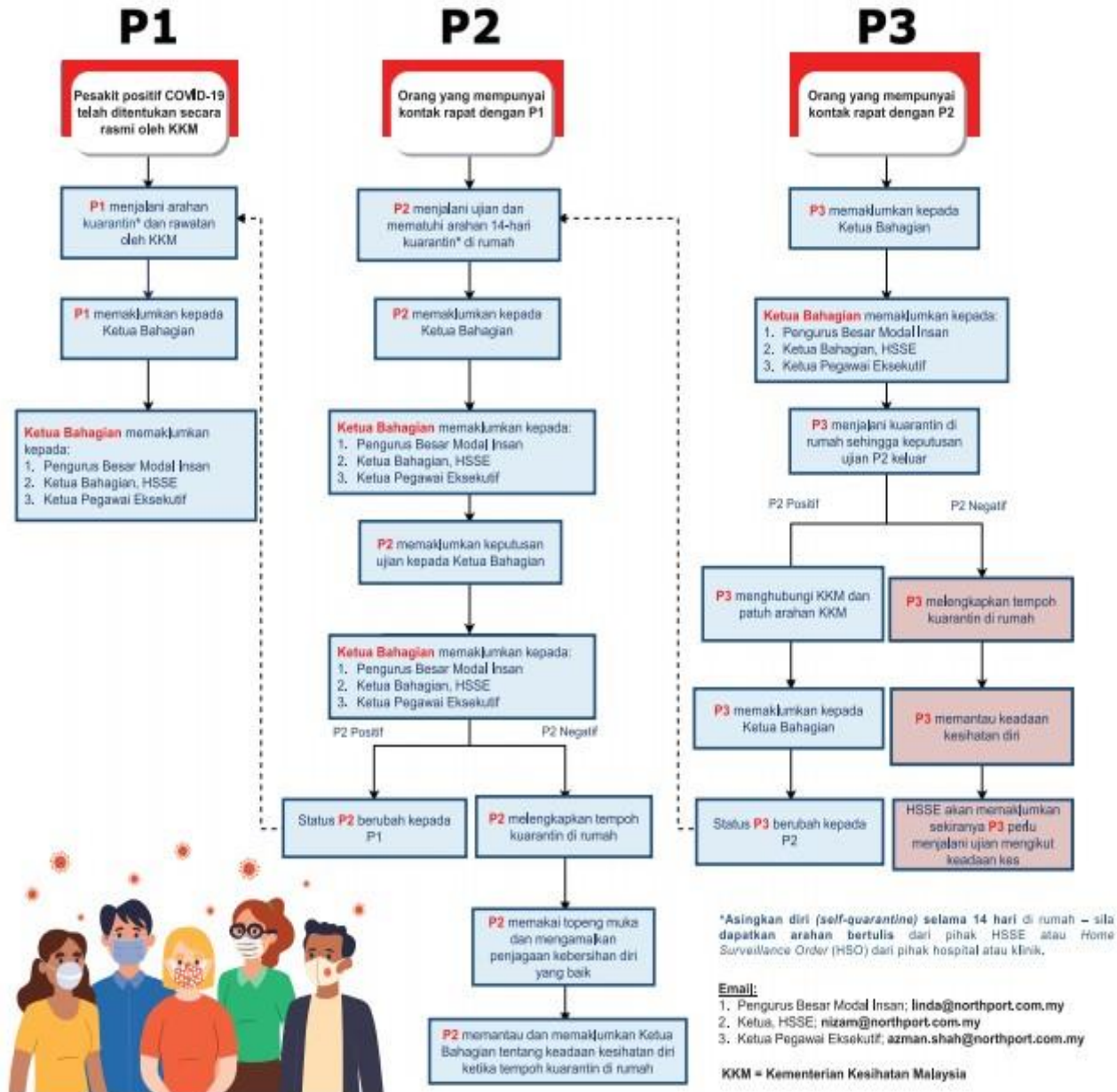


ACTIVATION OF BUSINESS CONTINUITY PLAN (BCP) (Cont.)



INCOMING VESSEL & VESSEL CREW SCREENING





1. Port User Awareness Communication



16 Mac 2020

KEPADA SEMUA KAKITANGAN NORTHPORT (MALAYSIA) BHD

PER : OPERASI NORTHPORT SEMASA PERINTAH KAWALAN PERGERAKAN

Assalamualaikum dan Salam Sejahtera kepada semua warga TeamNorthport.

Saya ingin merujuk kepada perutusan khas YAB Perdana Menteri Malaysia mengenai COVID-19 yang telah dibuat pada Isnin, 16 Mac 2020 jam 10.00 malam.

Seperti yang telah diumumkan oleh YAB Perdana Menteri, Kerajaan telah memutuskan untuk melaksanakan Perintah Kawalan Pergerakan, mulai 18 Mac 2020 sehingga 31 Mac 2020, di seluruh negara. Perintah kawalan ini dibuat di bawah Akta Pencegahan dan Pengawalan Penyakit Berjangkit 1988 dan Akta Polis 1967.

Antara pelaksanaan di bawah Perintah Kawalan Pergerakan tersebut adalah penutupan semua premis kerajaan dan swasta, kecuali yang terlibat dengan perkhidmatan penting negara. Memandangkan sektor pelabuhan dikategorikan di bawah perkhidmatan penting negara, adalah dimaklumkan bahawa **operasi perniagaan Northport akan berjalan seperti biasa** dan tidak terganggu di dalam pelaksanaan Perintah Kawalan Pergerakan tersebut.

Walaupun bagaimanapun, selaras dengan pengumuman yang telah dibuat oleh YAB Perdana Menteri, pihak Pengurusan telah memutuskan perkara-perkara seperti berikut:

- 1] Penangguhan program Teambuilding.
- 2] Penangguhan semua aktiviti keagamaan di surau-surau Northport termasuk Solat Jumaat
- 3] Sekatan perjalanan ke luar negara ke atas semua kakitangan Northport.
- 4] Bagi kakitangan Northport yang baru pulang dari luar negara, mereka mesti menjalani pemeriksaan kesihatan dan melakukan kuarantin secara sukarela selama 14 hari.

Semua keputusan di atas adalah berkuat kuasa mulai **18 Mac 2020 sehingga 31 Mac 2020**.

Pihak Syarikat akan memaklumkan kepada semua kakitangan akan perkembangan terkini berkaitan dengan COVID-19 dan langkah-langkah susulan terbaru dari masa ke semasa.

Terima kasih di atas kerjasama semua warga TeamNorthport.

Yang benar,
NORTHPORT (MALAYSIA) BHD



DATO' AZMAN SHAH MOHD YUSOF
Ketua Pegawai Eksekutif

Date : 16 March 2020



31 Mac 2020

KEPADA SEMUA KAKITANGAN NORTHPORT (MALAYSIA) BHD

PER : KEMASKINI MAKLUMAT BERKAITAN INISIATIF SYARIKAT MENDEPANI WABAK PANDEMIK COVID-19

Assalamualaikum dan Salam Sejahtera kepada semua warga TeamNorthport.

Penularan wabak pandemik COVID-19 yang sedang melanda seluruh dunia termasuklah negara kita pada hari ini semakin membingungkan. Saban hari, jumlah yang disahkan positif di Malaysia masih tidak lagi menunjukkan tanda-tanda penurunan dan daerah Klang adalah antara kawasan yang telah dikategorikan di dalam Zon Merah oleh Kementerian Kesihatan Malaysia sejak beberapa hari yang lalu disebabkan jumlah kes positif yang tinggi.

Pihak Syarikat memandang serius berkaitan dengan hal ini dan akan terus berusaha untuk memastikan kesihatan dan keselamatan semua kakitangan dipelihara.

Alhamdulillah, sehingga ke hari ini, tiada kakitangan Northport yang disahkan positif COVID-19, namun Syarikat komited untuk terus melaksanakan inisiatif-inisiatif proaktif, bagi melindungi semua kakitangan dari wabak yang merbahaya ini. Antara inisiatif-inisiatif tersebut adalah seperti berikut:

1. Kerja-kerja disinfeksi dan nyahcemar dilakukan di tempat-tempat yang mempunyai risiko jangkitan dan kawasan tumpuan sepanjang tempoh Perintah Kawalan Pergerakan ("Movement Control Order").
2. Saringan suhu badan dibuat di semua pintu masuk Northport. Kakitangan dan pengguna pelabuhan yang menunjukkan simptom wabak ini tidak dibenarkan masuk.
3. Penjarakan sosial ("Social Distancing") diamalkan di seluruh premis Northport khususnya di pejabat, kantin, lif bangunan, serta kawasan-kawasan tumpuan yang lain.
4. Penyediaan topeng muka, sarung tangan, "hand sanitizer" dan apron untuk kakitangan operasi.
5. Penyediaan "hand sanitizer" serta sabun dan air di pejabat-pejabat dan kawasan-kawasan tumpuan.
6. Penyampaian maklumat dan kesedaran berkaitan COVID-19 kepada kakitangan melalui saluran komunikasi rasmi Syarikat termasuk e-mail, whatsapp dan facebook.
7. Tindakan tegas akan diambil ke atas kakitangan atau pengguna pelabuhan yang tidak melaporkan atau menyembunyikan jangkitan wabak COVID-19 sama ada mengenal diri sendiri, kontak rapat ataupun pekerja/raikan sekerja syarikat.

Pihak Syarikat akan memaklumkan kepada semua kakitangan akan perkembangan terkini berkaitan dengan COVID-19 dan langkah-langkah susulan terbaru dari masa ke semasa.

Sekian, terima kasih.

Saya Yang Menjalankan Amanah,
NORTHPORT (MALAYSIA) BHD



DATO' AZMAN SHAH MOHD YUSOF
Ketua Pegawai Eksekutif

Date : 31 March 2020

COMMUNICATION OF COVID-19 INFORMATION

(Cont.)



2. Letters To Staff & Port Users For Operations During MCO

Rujukan : NMB/CM/
 Tarikh : 23 Mac 2020
 Kepada sesiapa yang berkenaan,
 Tuan/Puan,
PERUBAHAN SYARIKAT YANG MEMBEKALKAN PERKHIDMATAN PERLU KEPADA PELABUHAN NORTHPORT
 - Kimnama Enterprise

Dengan segala hormatnya saya merujuk kepada perkara di atas.

Northport (Malaysia) Bhd adalah syarikat yang menguruskan Pelabuhan Northport di Pelabuhan Klang, Selangor. Perkhidmatan pelabuhan adalah salah satu **perkhidmatan perlu** yang disenaraikan di dalam Jadual kepada Peraturan-Peraturan Pencegahan dan Pengawalan Penyakit Berjangkit (Langkah-Langkah Di Dalam Kawasan Tempat Jangkitan) 2020.

Syarikat Kimnama Enterprise yang beralamat di No. 318, Tingkat 2, Lorong Compenging, Off Jalan Berangan, 42000 Port Klang, Selangor adalah salah satu kontraktor yang kini sedang **membebankan** perkhidmatan perlu kepada Pelabuhan Northport.

Bagi memastikan Pelabuhan Northport kekal berfungsi untuk membebankan perkhidmatan pelabuhan semasa tempoh Perintah Kawalan Pergerakan berkuatkuasa, kami berharap Tuan/Puan membenarkan pekerja-pekerja Kimnama Enterprise yang mempunyai kad pekerja / pengesahan status pekerjaan dengan Kimnama Enterprise untuk meneruskan perjalanan mereka menuju ke Pelabuhan Northport.

Segala keperluan dan kerjasama yang diberikan oleh pihak Tuan/Puan amat dihargai.

Sekian, terima kasih.

Yang benar,
NORTHPORT (MALAYSIA) BHD

DATU' AZMAN SHAH MOHD YUSOF
 Ketua Pegawai Eksekutif

Date : 23 March 2020

H003/2020/001 PT.V111 MCO-SRB
 30 Mac 2020
APZ Shamsul Anar Saali,
 Ketua Polis Daerah Klang Selatan,
 DmpdJabatan Polis Daerah Klang Selatan,
 Jalan Gekong Raja Abdullah,
 41540, Klang, Selangor.

Tuan,
KEMERAHAN BERKERAJA SEDIKA PERINTAH KAWALAN PERGERAKAN

Dengan hormatnya saya merujuk kepada perkara di atas.

Adalah dimaklumkan berhubung pelaksanaan Perintah Kawalan Pergerakan "tepat" yang mula berkuatkuasa pada 16/3/2020, pihak Northport (Malaysia) Bhd ("Northport") iaitu pengendali Pelabuhan Utara dan Selatan, Pelabuhan Klang yang disenaraikan sebagai Perkhidmatan penting Negara ("essential services") kategori pelabuhan, telah memohon surat kebenaran bekerja berdaftar 20/3/2020 ("surat teresbut") kepada semua kakitangan Northport bagi membolehkan mereka melengkapkan peranan mereka sebagai kakitangan Northport ke tempat kerja di Pelabuhan Utara dan Pelabuhan Selatan.

Selubungan dengan itu, pihak Northport memohon kerjasama Tuan untuk membolehkan perjalanan kakitangan Northport ke tempat kerja dan kembali ke kediaman masing-masing sepanjang tempoh pelaksanaan PKP ini.

Untuk maklumi Tuan, surat tersebut hanya menyatakan pada perenggan akhir "atas nama-mana tarikh tarikh yang akan diarahkan oleh Kerajaan Malaysia" memandangkan tidak dapat dijangkakan tempoh masa pelaksanaan PKP akan berakhir di kemudian.

Oleh itu, pihak Northport memohon jasabaik Tuan untuk memajukan kepada agensi-agensinya polis yang bertugas di pejabat-jajaranya bagi pelaksanaan PKP di Daerah Polis Klang Selatan untuk membolehkan kakitangan Northport ke tempat kerja tanpa balang sepanjang pelaksanaan PKP oleh pihak berkecuali.

Merah-maha ini dipaparkan analisis surat yang diarahkan untuk rujukan Tuan.

Terima kasih,
 Beliau, terima kasih.

Yang benar,
NORTHPORT (MALAYSIA) BHD

DATU' AZMAN SHAH MOHD YUSOF
 Ketua Pegawai Eksekutif

Date : 30 March 2020

H003/2020/001 PT.V111 MCO-SRB
 20 Mac 2020
KEPADA PIHAK BERKESAMA
 Tuan,
KEMERAHAN BERKERAJA SEDIKA PERINTAH KAWALAN PERGERAKAN (MOVEMENT CONTROL ORDER)

Saya merujuk kepada perkara di atas.

Adalah dimaklumkan bahawa penama berikut ialah kakitangan Northport (Malaysia) Bhd, iaitu pengendali Pelabuhan Utara dan Selatan, Port Klang yang disenaraikan sebagai Perkhidmatan penting Negara ("Essential Services") kategori pelabuhan.

Nama : MOHD FIKRI AZMAN BIN MOHD HANIZAM
Number Pekerja : 301337
Jawatan : Sr. Executive, Health, Safety & Environment
Jabatan : HEALTH, SAFETY, SECURITY & ENVIRONMENT

Beliau dibenarkan bertugas sepanjang tempoh Perintah ini dilaksanakan di antara 18/03/2020 sehingga 31/03/2020 atau mana-mana tarikh lanjutan yang akan diarahkan oleh Kerajaan Malaysia.

Terima kasih.

Yang benar,
NORTHPORT (MALAYSIA) BHD

DATU' AZMAN SHAH MOHD YUSOF
 Ketua Pegawai Eksekutif

Date : 20 March 2020

H003/2020/001 PT.V111 MCO-NMB
 3 April 2020
KEPADA PIHAK BERKESAMA,
 Tuan/Puan,
PERINTAH KAWALAN PERGERAKAN DARIPADA 1 APRIL 2020 HINGGA KE SUATU TARIXH YANG AKAN DITENTUKAN OLEH KERAJAAN MALAYSIA
 -Kebijakan Perjalanan Untuk Melaksanakan Perkhidmatan Perlu Sektor Pelabuhan

Dengan segala hormatnya saya merujuk kepada perkara di atas dan Jadual Perkhidmatan Perlu (Peraturan) di bawah Peraturan-Peraturan Pencegahan dan Pengawalan Penyakit Berjangkit (Langkah-Langkah Di Dalam Kawasan Tempat Jangkitan) (No. 2) (Pindaan) 2020 bertarikh 2 April 2020 P.U.(A)112 ("Perintah Kawalan Pergerakan").

Perkhidmatan PELABUHAN adalah PERKHIDMATAN PERLU (ESSENTIAL SERVICE) yang disenaraikan di perenggan 18 di dalam Jadual kepada Perintah Kawalan Pergerakan tersebut.

Justeru, kakitangan pelabuhan seperti di bawah yang meminda Pas Pelabuhan yang dibenarkan oleh Ketua Pengarah Keselamatan Malaysia adalah dibenarkan untuk membuat perjalanan dari rumah masing-masing ke PELABUHAN (dan sebaliknya) bagi menjalankan Perkhidmatan Perlu:

Nama Pekerja : MOHD FIKRI AZMAN BIN MOHD HANIZAM
No. Kad Pengiraan : 880709-03-5349
Number Pekerja : 301337
Jawatan : Sr. Executive, Health, Safety & Environment
Jabatan : Health, Safety, Security & Environment
Alamat tempat tinggal : No. 27, Jalan Cempaka Seri 2, Taman Cempaka Seri Fasa 2, 42100, Klang

Untuk sebarang pertanyaan, sila hubungi Pengurus Kanan Jabatan Modal Insan, En. Fawaz Badi di talian 012-3437353 atau Pengurus Besar Bahagian Modal Insan, Pn. Norazida Mohamed di talian 012-2489981.

Segala kerjasama yang diberikan oleh pihak Tuan/Puan amatlah dihargai.

Sekian, terima kasih.

Saya Yang Menjalankan Amanah,
NORTHPORT (MALAYSIA) BHD

DATU' AZMAN SHAH MOHD YUSOF
 Ketua Pegawai Eksekutif

Date : 3 April 2020



Moving Forward Towards **Business Resilience & Continuity**

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MOVING FORWARD TOWARDS BUSINESS RESILIENCE & CONTINUITY



1. SOPs in managing port users and incoming vessels
2. PPEs inventory management
3. Employee protection and well-being

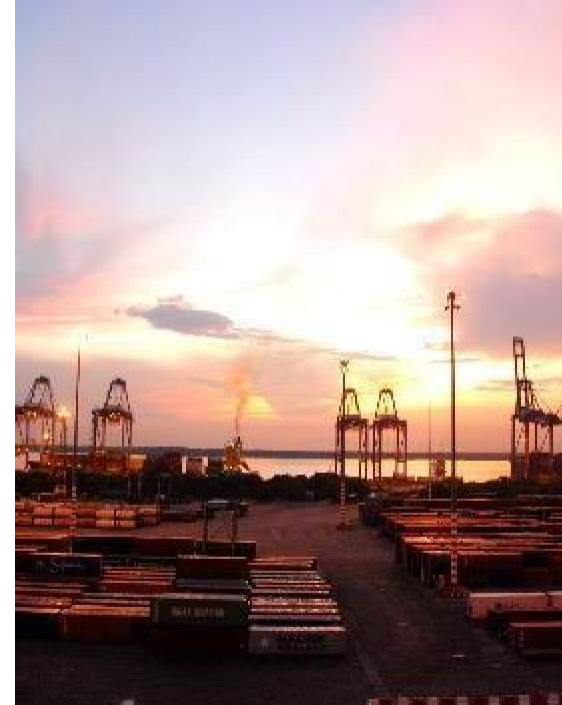
1. Individual divisional BCPs
2. Alternate contractors, suppliers and key personnel

1. Employees' knowledge enhancement
2. Port users safety refresher program

1. BCP Document sharing
2. Mentor-mentee program

Thank You

NORTHPORT (MALAYSIA) BHD
Jalan Pelabuhan, Pelabuhan Utara
42000 Pelabuhan Klang
Selangor



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