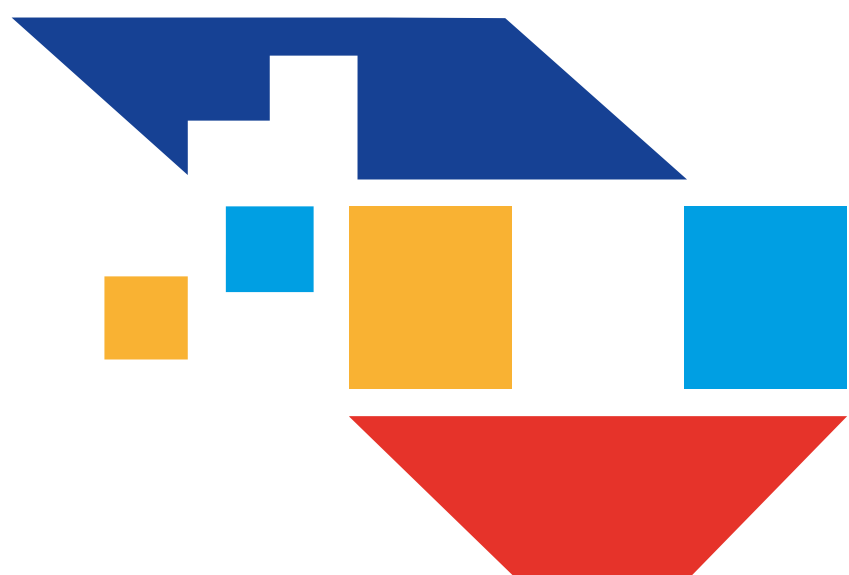


DAY

DAY

CODE



# PORT VIRTUAL LAB

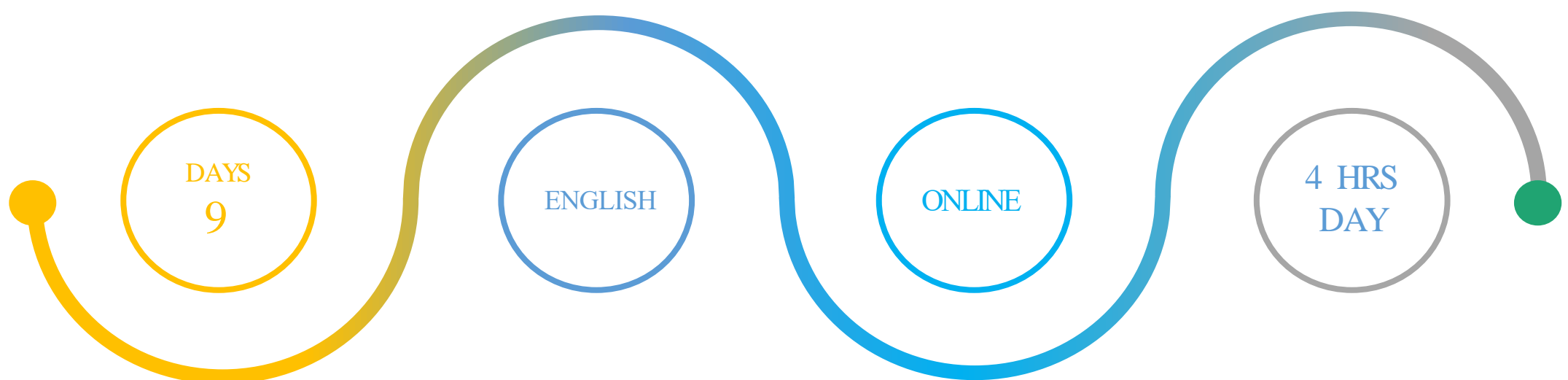
**PILOT COURSE 2024**

**PROGRAMME**

**DESIGNED FOR:**

# OBJECTIVES

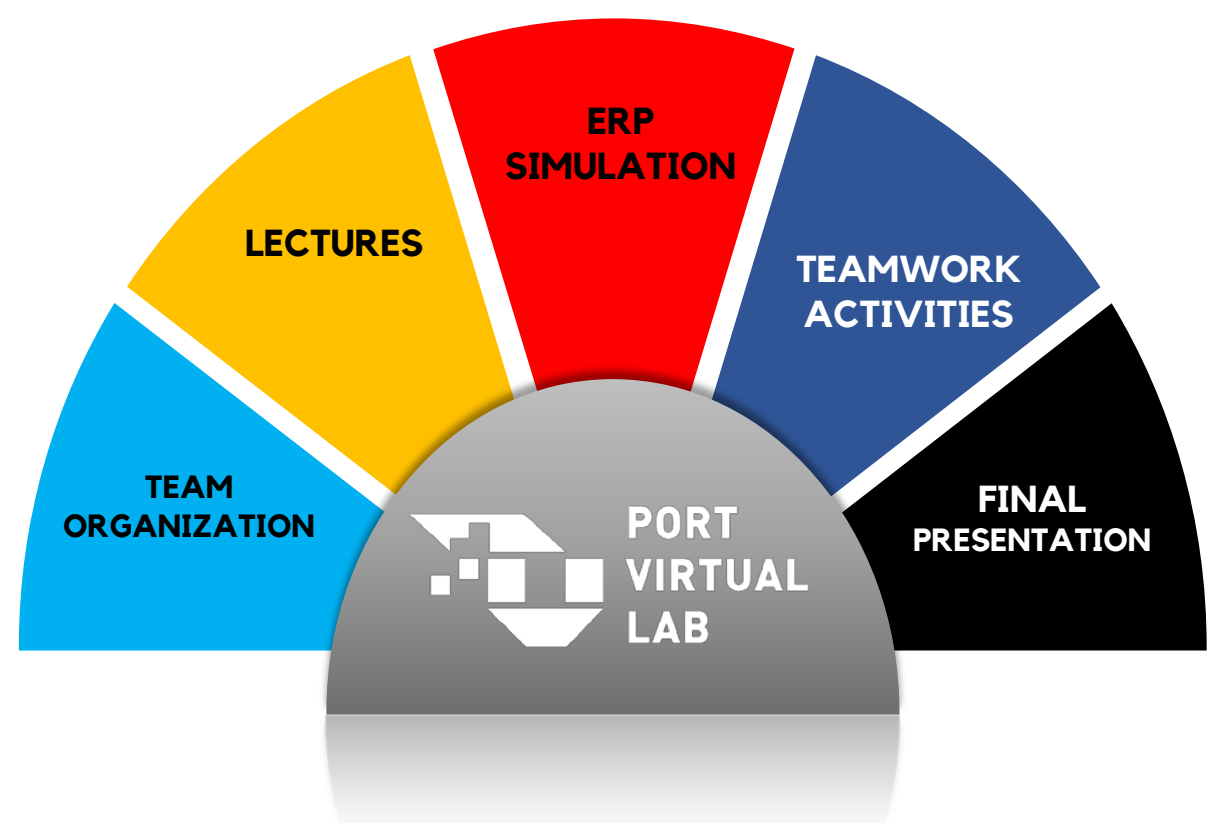
- 1** Promote and offer to the participants simulated scenarios where they can develop and perfect their knowledge in international logistics and transportation operations.
- 2** Stimulate the responsible and autonomous development of the student body to become fluent in problem-solving and decision-making in the event of unforeseen circumstances, incidents, and conflicts produced by the dynamics of a company and its interactions with customers and suppliers.
- 3** Develop the ability to use economic analysis to reach a deeper understanding of international trade as an important formative element. Identify the benefits and limitations of how global markets work.

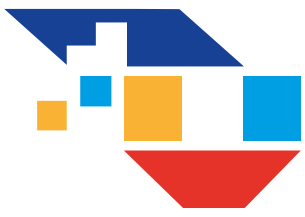


## LECTURES

## TRAINING STRUCTURE

- Port-logistics Communities, delivery contracts, and operations.
- Port community and market research
- Intermodal transport
- Incoterms and international operations
- Introduction to ERP (Click and Cargo)
- Export operation with ERP (Click and Cargo)
- Import operation with ERP (Click and Cargo)
- Packaging planning in international trade operations





**DAY 01**

- 15:00 - 15:45 Opening Ceremony  
15:45 - 16:30 Delivery Contracts  
16:30 - 16:45 Break  
16:45 - 19:00 Verified Corporate Emails - Delivery Contracts - Access Codes > Email and ERP - **Special Task:** Logistic Chain - Market Research Destination

**DAY 02**

- 15:00 - 16:00 **Lecture:** ERP Click & Cargo (Introduction to ERP Click & Cargo)  
16:00 - 16:15 Break  
16:15 - 19:00 **Special Task:** Packing List - Collect Documents Needed for Export and Import Operations

**DAY 03**

- 15:00 - 16:00 **Lecture:** Electronic Documents  
16:00 - 16:30 Break  
16:30 - 19:00 **Lecture: Maritime** Export Operation (CIP) procedure

**DAY 04**

- 15:00 - 17:00 **Teamwork:** Commercial Offer & Maritime Export Operation  
17:00 - 17:30 Break  
17:30 - 19:00 **Lecture:** Billing Module

**DAY 05**

- 15:00 - 16:30 **Lecture:** DDP & Import Operation procedure  
16:30 - 17:00 Break  
17:00 - 19:00 **Teamwork:** DDP & Import Operation (export operation if need)

**DAY 06**

- 15:00 - 16:00 **Lecture:** Tariff Clasification & SAD Document  
16:00 - 16:30 Break  
16:30 - 17:30 **Teamwork:** SAD Document (Import Operation)  
17:30 - 19:00 **Lecture:** CO2 Emissions

**DAY 07**

- 15:00 - 16:30 **Lecture: Airfreight** Export Operation (CPT) procedure  
16:30 - 17:00 Break  
17:00 - 19:00 **Teamwork:** Airfreight Export Operation (CPT) procedure

**DAY 08**

- 15:00 - 19:00 **Teamwork:** Complete operations & prepare presentation (per team 8 min max)

**DAY 09**

- 15:00 - 16:30 **Teamwork:** Complete operations final details  
16:30 - 17:00 Presentations  
17:00 - 19:00 Certification & Closing Ceremony





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